



# સૌરાષ્ટ્ર યુનિવર્સિટી

## એકેડેમિક વિભાગ

યુનિવર્સિટી કેમ્પસ, યુનિવર્સિટી રોડ, રાજકોટ-૩૬૦૦૦૫

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નં.એકે/વિનયન/૨૫૦૧૫૫/૨૦૨૪

તા.૦૬/૦૭/૨૦૨૪

સમાજકાર્ય

પરિપત્ર:-

આથી સૌરાષ્ટ્ર યુનિવર્સિટીની વિનયન વિદ્યાશાખા હેઠળની સ્નાતક કક્ષાનાં બી.એસ.ડબ્લ્યુ.ના અભ્યાસક્રમ ચલાવતી સર્વે સંલગ્ન કોલેજોનાં આચાર્યશ્રીઓને સવિનય જણાવવાનું કે, વિષય નિષ્ણાંતશ્રી દ્વારા સમાજકાર્ય સેમેસ્ટર ૧ અને ૨ નો નવો સુધારેલો SOP મુજબનો (સત્ર-૧ ની પરીક્ષા બાદ સુધારેલ) તથા સેમેસ્ટર ૦૩ અને ૦૪ નો નવો SOP મુજબનો અભ્યાસક્રમ સમાજકાર્ય વિષયની અભ્યાસ સમિતિ, વિનયન વિદ્યાશાખા, એકેડેમિક કાઉન્સિલ તથા બોર્ડ ઓફ મેનેજમેન્ટની બહાલીની અપેક્ષાએ મંજૂરી આપવા માન.કુલપતિ સાહેબને લલમણ કરેલ જે માન.કુલપતિશ્રીએ મંજૂર કરેલ છે. જેથી સંબંધિત તમામે તે મુજબ તેની અમલવારી કરવી.

(મુસદ્દો કુલસચિવશ્રીએ મંજૂર કરેલ છે.)

સહી/-

(ડૉ.આર.જી.પરમાર)

કુલસચિવ

બિડાણ:- ઉક્ત અભ્યાસક્રમ (સોફ્ટ કોપી)

રવાના કર્યું

પ્રતિ,

(૧)સૌરાષ્ટ્ર યુનિવર્સિટીની સંલગ્ન વિનયન કોલેજોના આચાર્યશ્રીઓ, સ્નાતક કેન્દ્રો/માન્ય સંસ્થાનાં વડાશ્રીઓ તરફ.

  
એકેડેમિક ઓફીસર

નકલ જાણ અર્થે રવાના:-

૧. માન.કુલપતિશ્રી/કુલસચિવશ્રીના અંગત સચિવ

નકલ રવાના (યોગ્ય કાર્યવાહી અર્થે):-

૧. પરીક્ષા વિભાગ

૨. પી.જી.ટી.આર.વિભાગ

૩. જોડાણ વિભાગ



# **ORDINANCES&REGULATIONS FOR**

- **BACHELOR OF SOCIAL WORK(HONOURS)(4YEARS)**
- **BACHELOR OF SOCIAL  
WORK(HONOURSWITHRESEARCH)(4YEARS)**

**ASPER  
NATIONALEducationPOLICY2020  
Effected from Date: 08/08/2023**



**FACULTYOFARTS  
SAURASHTRAUNIVERSITY**

**UNIVERSITYCAMPUS**

**RAJKOT-360005**

**website:**[www.saurashtrauniversity.edu.in](http://www.saurashtrauniversity.edu.in)





## PREAMBLE

Any programme at a higher educational institution seeks to give its students a solid foundation for the growth of their character, which directly benefits a country's well-being. All the programmes offered by the Saurashtra University are envisioned in accordance with its motto, "which is to encourage young people to be devoted and steadfast in their search for the truth. The Learning Outcomes based Curriculum Framework (LOCF) strives to cultivate young minds for positive and fruitful character development by fostering their creative and humanistic abilities for both their individual improvement and the benefit of society as a whole. The university offers a learning outcome-based programme to give students the chance to find a way of thinking that will help them reach their full potential. By making the courses flexible and giving students more options, the LOCF approach aims to provide targeted, outcome-based syllabi at the undergraduate level with an objective to arrange the teaching-learning experiences in a more student-centric way. The LOCF approach has been used to improve the relationship between teachers and students as they participate in programmes of their choice and discover their inner calling. The emphasis of undergraduate programmes on "preparing minds" will result in people with strong intellectual faculties, interpersonal skills, courage to lead the world, and compassion and empathy for fellow human beings. So, the LOCF aspires to improve students' life skills, not just their employable abilities, in order to help them lead fulfilling personal and social life. Each programme vividly elaborates its nature and promises the outcomes that are to be accomplished by studying the courses. The programmes also state the attributes that they offer to inculcate at the graduation level. A feeling of social justice and harmony are intertwined with ideals pertaining to students' well-being, emotional stability, critical thinking, etc. at the graduation level. In short, each programme equips students with the skills they need for employment, sustainability, and lifelong study. The new B.S.W. (Hons.) curriculum will encourage students to turn their inventions into viable business models for the country's economic and social prosperity. By providing students with practical experience, the planned LOCF intends to improve their understanding of the business world and develop their entrepreneurial talents. The Saurashtra University hopes that the LOCF approach of the B.A. (Hons.) programme will motivate students to transit from being passive knowledge-seekers to becoming active and aware knowledge-creators.



## INTRODUCTION:

The National Education Policy (NEP) 2020 (hereafter referred to as NEP or Policy) recognizes that higher education plays an extremely important role in promoting human as well as societal well-being and in developing India as envisioned in its Constitution - a democratic, just, socially conscious, cultured, and humane nation upholding liberty, equality, fraternity, and justice for all. It notes that “given the 21st century requirements, quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals”.

The NEP 2020 states, “Assessments of educational approaches in undergraduate education that integrate the humanities and Social

Work with Science, Technology, Engineering and Mathematics (STEM) have consistently shown positive learning outcomes, including increased creativity and innovation, critical thinking and higher-order thinking capacities, problem-solving abilities, teamwork, communication skills, more in-depth learning and mastery of curricula across fields, increases in social and moral awareness, etc., besides general engagement and enjoyment of learning”

## MAIN FEATURES OF THE NEW CURRICULUM FRAMEWORK:

The new curriculum framework will have the following features:

1. Flexibility to move from one discipline of study to another;
2. Opportunity for learners to choose the courses of their interest in all disciplines;
3. Facilitating multiple entry and exit options with UG certificate/ UG diploma/ or degree depending upon the number of credits secured;
4. Flexibility for learners to move from one institution to another to enable them to have multi and/or interdisciplinary learning;
5. Flexibility to switch to alternative modes of learning (offline, ODL, and Online learning, and hybrid modes of learning).

**Regulations for Academic Bank of Credits (ABC)** and guidelines for Multiple Entry and Exit are already in place to facilitate the implementation of the proposed “Curriculum and Credit Framework for Undergraduate Programmes”.

## B.A. PROGRAMMES:

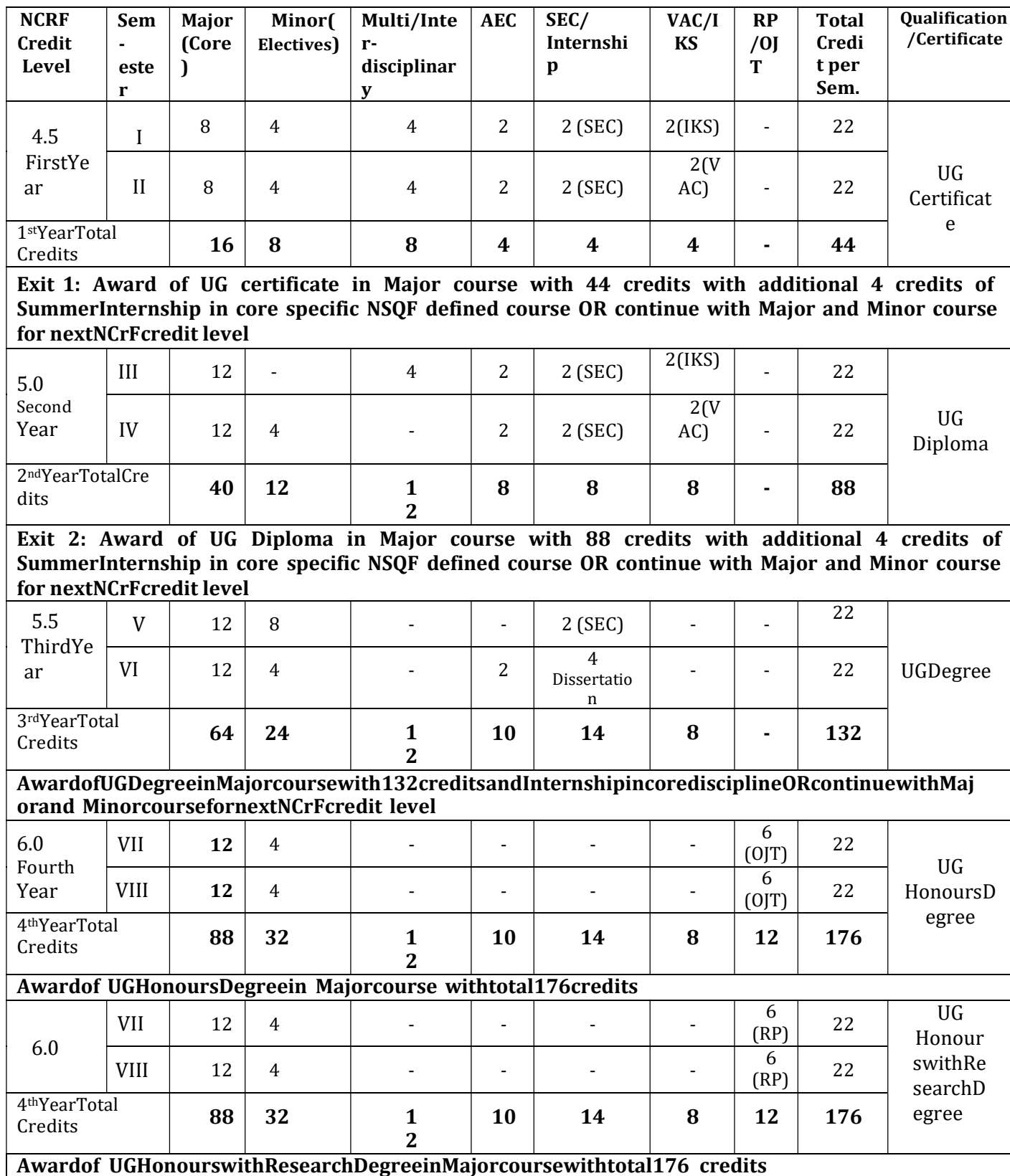
For the Bachelor’s programmes, the undergraduate degrees should be of either a three- or four-year duration, with multiple entry and exit options within this period, with appropriate certifications.

- a) A certificate after completing one year in a discipline or field including vocational and professional areas;
- b) A diploma after two years of study;
- c) A Bachelor’s degree after a three-year programme, or
- d) The four-year multidisciplinary Bachelor’s programme, however, is the preferred option since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on major and minor subjects as per the student’s preference. The four-year programme may also lead to a degree with Research, if the student completes a rigorous research project in the major area(s) of study as specified by the HEI.

## OBJECTIVES AS PER NEP 2020:

1. The guidelines of the proposed multiple entry and exit option will serve the following objectives: Remove rigid boundaries and facilitate new possibilities for learners.
2. Curtail the drop-out rate and improve GER
3. Offer creative combinations of disciplines of study that would enable multiple entry and exit points.
4. Offer flexibility in curriculum and novel course options to students in addition to discipline-specific specializations.
5. Offer different designs of the Master’s programme.
6. Enable credit accumulation and transfer along with provision of evaluation and validation of non-formal and informal learning for the award of a degree and encourage lifelong learning; and
7. Facilitate encashing credits earned when the learner resumes his/her programmes of study.







# Faculty of Social Work Saurashtra University, Rajkot

## Ordinances & Regulations

- **BACHELOR OF SOCIAL WORK (HONOURS) (4 YEARS)**
- **BACHELOR OF SOCIAL WORK (HONOURS WITH RESEARCH) (4 YEARS)**

(As Per National Education Policy 2020)

Effective from Date: 08/08/2023

### ORDINANCES AND REGULATIONS:

Ordinances and Regulations for the Degree of Bachelor of Social Work (Honours) and Bachelor of Social Work (Honours with Research) (As per National Education Policy – 2020) are as under:

#### **O.GEN.B.S.W.-1:**

A candidate for the Degree of Bachelor of Social Work (B.S.W.) must have passed the higher secondary (12<sup>th</sup> standard) school certificate examination of the Gujarat Secondary and Higher Secondary Education Board or an examination recognized as equivalent thereto with the attainments of subject/subjects mentioned and will be required to pass of the 4 Year Degree of Bachelor of Social Work (Honours/Honours with Research) students will be required to pass all eight Semester End Examinations.

#### **O.GEN.B.S.W.-2:**

#### **Definitions of Key Words:**

##### **1. National Education**

**Policy 2020 (NEP 2020):** The NEP 2020 envisages a holistic and multidisciplinary education that aims to produce employable graduates with integrated personality. The policy envisions the undergraduate degree to be of either 3- or 4-years duration, with multiple entry and exit options within this period and with appropriate certifications e.g. a certificate after 1 year of study or a diploma after 2 years of study or a Bachelor's degree after 3 years of study. The 4-year programme will lead to either a Bachelor's degree with Honours in a discipline or a Bachelor's degree with Research, if the student completes a rigorous research project in a major area of study as specified by the University.

- 2. Academic Bank of Credit (ABC):** It is the platform developed by National e-Governance Division (NeGD) of the Ministry of Electronics and Information Technology, Government of India, having the facility/functionality of opening Academic Account by students and onboarding of eligible Higher Education Institutions (HEIs), in accordance with "The University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021". ABC will digitally store the academic credits earned by students from HEIs registered with ABC for awarding degrees/diplomas/ certificates taking into account credits earned by students. ABC will ensure the opening, closure and validation of Academic Bank Accounts, credit verification, credit accumulation, and credit transfer, redemption for students.
- 3. Multiple Entry and Exit Points:** These are stages where the students may have options for entry and exit in the academic programmes in Higher Education Institutions to be facilitated through the facility created by the Academic Bank Credit scheme in the manner as provided in the UGC "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions".
- 4. Learning Outcomes-based Curriculum Framework (LOCF):** It is a framework initiated by the UGC in 2018 for updating CBCS curriculum so as to reflect the expected learning outcomes and academic standards that are expected to be attained by graduates of a programme of study and hold a qualification.
- 5. Academic Year:** A semester comprises 90 working days and an academic year is divided into two semesters.



6. **Course:** Usually referred to, as 'papers/subject' is a component of a programme. All courses need carry the same weightage. The courses should define learning objective and learning outcomes. A course designed to comprise lectures outreach activities / project work / viva / seminars/assignment/presentation etc. or a combination of some of these.
7. **Programme:** An educational programme leading to award of the Certificate in Social Work, Diploma in Social Work, Degree Certificate and Honours or Honours with Research Degree.
8. **Discipline Specific Course / Major Discipline (DSC):** Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.
9. **Minor (Elective), Multi/Inter-disciplinary:** Offered under the main discipline/subject of study: An elective course focuses on those courses which add generic proficiency to the students. An elective may be 'Discipline Centric' or an 'Open Elective.' Discipline-centric elective courses are value-addition to the students of Social Work in strengthening their knowledge and skills and in doing so help them to be able to follow their interest. Open elective courses may be chosen from an unrelated discipline so that they gain a multidisciplinary perspective and this also provides the much-required flexibility to the students to select any of the courses offered in the college/ University.
10. **Ability Enhancement Courses [AEC]:** course based upon the content that leads to knowledge enhancement like course Languages like English, Hindi, Gujarati, Sanskrit etc. also Environmental Studies, Social Work Practice and Media Information Literacy etc. The NEP scheme of this undergraduate programme, the students are mandatorily required to choose one subjects of their liking for additional knowledge and building their competencies outside their main subjects of study.
11. **Skill Enhancement Courses [SEC]:** These courses designed to provide skill based knowledge aimed at providing theory, lab/hands on training/fieldwork, competencies, skills etc.: The social work stream offers skill enhancement courses that help the students to enhance their knowledge and develop their skills for getting employment or for self-employment related to social welfare, development and allied areas.
12. **Vocational Added Courses [VAC]:** aimed at equipping with practical skills for a specific profession or field like Yoga, Sports & Fitness, Meditation and Yoga, Workshop, Rural Camp etc.
13. **FIELD WORK PRACTICUM:** Supervised Concurrent Field Work / Social Work Practicum is an integral part of Social Work Training Programme. It consists of practicing Social Work under the guidance of trained field instructors in selected Social Welfare Agencies/Institutions/Organizations and other type of placements. The Educational Programme is incomplete without guided practice learning satisfactorily provided. Practicum is designed to provide a variety of opportunities to develop and enhance professional skills. It enables the students to see the applicability of theoretical knowledge taught in the class room to actual situations requiring Social Work Intervention. Learning is added through Observation, Analysis of Social Realities and Experience of participation in designing and providing Social Work Intervention. Students are encouraged to acquire various skills from simple to complex, to become gradually independent workers. Practicum programme is to be carried out for 16 hours for two days in a week.
14. **Research Dissertation:** Students choosing a 4-Year Bachelor's degree (Honours with Research) are required to take up research dissertation under the guidance of a faculty member. The students are expected to complete the Research Dissertation in the eighth semester.
15. **Credit:** It determines the number of hours of instruction required per week over the duration of a semester. One credit is equivalent to one hour of teaching per week, one credit for tutorial work means one hour of engagement per week, A one-credit course in practicum or lab work, community engagement and services, and fieldwork in a semester mean two-hour engagement per week, A one-credit of Seminar or Internship or Studio activities or Field practice/projects or community engagement and service mean two-hour engagements per week.



16. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P, F and Ab.
17. **Credit Point:** It is the product of grade point and number of credits for a course.
18. **Semester Grade Point Average (SGPA):** It is a measure of performance or work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
19. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all these semesters. It is expressed up to two decimal places.

**O.GEN.B.S.W.-3:**

B.S.W. Degree programme is of four academic year's duration consisting of six / eight semesters, which will be required to be completed within **7 years** from the date of his/her first admission in the First Semester.

**O.GEN.B.S.W.-4:**

B.S.W. Four years (eight semesters) Degree programme is a regular fulltime programme. A student can pursue two full time academic programmes in physical mode provided that in such cases, class timing for one programme do not overlap the class timings of the other programme (As per Ord.Gen. 27). Students can pursue two academic programmes, one in full time and physical mode and another in Open and Distance Learning (ODL)/Online mode; or up to two ODL/Online programmes simultaneously.

**O.GEN.B.S.W.-5:**

Medium of Instruction & Examination shall be English, Hindi or Gujarati as the case may be which will not be changed during the entire Degree programme.

**O.GEN.B.S.W.-6:**

B.S.W. Programme of the University as per NEP 2020 is implemented along with the comprehensive Continuous Assessment (CCA) and minimum attendance is mandatory for the students. There is at least 75% attendance mandatory.

**O.GEN.B.S.W.-7:**

Students will have to opt for physical Training, Athletics, Sports, N.C.C. or N.S.S. or Swachh Bharat Abhiyan/Major Sports or Shram Dan Yojana of government of Gujarat as the case may be.

**O.GEN.B.S.W.-8:**

Admission granted by the affiliated college/institution to any student shall be provisional till the enrolment/registration/enlistment is made by the University & in case admission is granted on the basis of Provisional Eligibility Certificate the conditions & instructions given by the University circular published from time to time should be complied within the time limit fixed by the University, term kept by the such a student will be forfeited and no fees on any account will be refunded.

**O.GEN.B.S.W.-9:**

All admitting authority (Including the College/University Department/ P. G. Centre/Institute or centralized admission committee etc.) will have to strictly observe the provisions of reservation policy of the Govt./U.G.C./Rehabilitation Council of India etc. before admission process is undertaken the authority will ascertain quota & number of seats available for reserved class candidates and allotted to the eligible candidates. The data base information should also be provided to the University only after conclusion of entire process of admission.





### **O.GEN.B.S.W.-10:**

The main aim of the NEP 2020 is to facilitate Multiple Entry and Exit options with UG certificate/UG diploma/ or degree, depending upon the number of credits secured. The Entry and Exit options for students, who enter the B.S.W. programme, are as follows:

#### **1<sup>ST</sup> YEAR:**

**Entry 1:** The entry requirement for Level 5 is Higher Secondary School Leaving Certificate obtained after the successful completion of Grade 12. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the eligibility requirements, including specified levels of attainment at the higher secondary level of education specified in the programme admission regulations. Admission to the Bachelor degree programme of study is based on the evaluation of documentary evidence (including the academic record) of the applicant's ability to undertake and complete a Bachelor's degree programme.

**Exit 1: UG Certificate:** Students who opt to exit after completion of the first year and have secured **44 credits** will be awarded a UG certificate if, in addition, they complete **one vocational course of 4 credits** on Courses designed by Board of Studies of respective subject **OR** MOOC Course from SWAYAM Platform during the summer vacation of the first year. These students are allowed to re-enter the degree programme **within three years** and complete the degree programme within the stipulated maximum period of **seven years**.

#### **2<sup>ND</sup> YEAR:**

**Entry 2:** The entry requirement for Level 6 is a **Certificate in Social**

**Work** obtained after completing the first year (two semesters) of the undergraduate programme **or** a **Diploma** in relevant discipline obtained after completing the prescribed course after the secondary school leaving certificate.

**Exit 2: UG Diploma:** Students who opt to exit after completion of the second year and have secured **88 credits** will be awarded the UG diploma if, in addition, they complete **one vocational course of 4 credits** on Courses designed by Board of Studies of respective subject **OR** MOOC Course from SWAYAM Platform during the summer vacation of the second year. These students are allowed to re-enter within a period of **three years** and complete the degree programme within the **maximum period of seven years**.

#### **3<sup>RD</sup> YEAR:**

**Entry 3:** The entry requirement for Level 7 is a UG Diploma obtained after completing two years (four semesters) of the undergraduate or a Diploma in Social Work in relevant subject /course.

**Exit 3:** On successful completion of three years, the relevant Bachelor of Social Work Degree shall be awarded (Level 7). A Bachelor's degree requires **132 credits** from levels 5 to 7, with minimum **44 credits** at level 5, minimum **44 credits** at level 6, and minimum **44 credits** at level 7.

#### **4<sup>TH</sup> YEAR:**

**Entry 4:** An individual seeking admission to a Bachelor's degree (Honours/Honours with Research) (Level 8) in a specified field of learning would normally have completed all requirements of the relevant three-year bachelor degree (Level 7).

After completing the requirements of a three-year Bachelor's degree programme, candidates shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's degree (honours) and candidates who meet a minimum **75% shall be allowed** to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's degree with Honours with Research.

**Exit 4: 4-year UG Degree (Honours):** A four-year UG Honours degree in the Major discipline will be awarded to those who complete a four-year degree programme with **176 credits** and have satisfied the credit requirements.



**4-year UG Degree (Honours with Research):** Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research dissertation under the guidance of a faculty member of the University/College. The research dissertation will be in the **Major discipline**. The students, who secure **176 credits**, including 12 credits from a research dissertation, are awarded UG Degree (Honours with Research).

**Summary of Multiple Exit System:**

<b>1</b>	UGCertificate	UG Certificate will be awarded when a student exits after completion of first year with 44 credits along with successful completion of vocational course of 4 credits on Courses designed by Board of Studies of respective subject <b>ORMOOC</b> Course from SWAYAM Platform.
<b>2</b>	UGDiploma	UG Diploma will be awarded when a student exits after completion of second year with 88 credits along with successful completion of Vocational course of 4 credits on Courses designed by Board of Studies of respective subject <b>ORMOOC</b> Course from SWAYAM Platform.
<b>3</b>	UGDegree	Bachelor of Social Work Degree will be awarded when a student exits after completion of 3 years with 132 Credits.
<b>4</b>	UGDegree Honours	Bachelor of Social Work (Honours) degree will be awarded when a student exits after completion of 4 years with 176 Credits.
<b>5</b>	UGDegree Honours with Research	Bachelor of Social Work (Honours with Research) degree will be awarded when a student exits after completion of 4 years with 176 Credits including 12 credits from a research project.

**O.GEN.B.S.W.-11:**

The departments of concerned institution offering a 4-year UG Degree (Honours with Research) must have the required infrastructure such as the library, access to journals, computer lab and software/statistical software and at least two permanent faculty members who are recognized as Ph.D. supervisors. The departments already recognized for conducting the Ph.D. programme may conduct a 4-year UG Degree (Honours with Research) without obtaining any approval from the affiliating University.

**O.GEN.B.S.W.-12:**

A regular candidate of an affiliated college having obtained minimum marks for passing in CCA (i.e. 36 out of 100) and SEE (i.e. 36 out of 100) or more but fails to obtain minimum 36% aggregate mark will be required to re-appear in both the component viz CCA and SEE. In such a case candidate will not be required to keep term for their respective semester. The marks of the examination in which the student has passed will be carried forward.

Sr. No.	Theory	Internal	Practical	Total	Next Exam
1	Pass	Fail	---	Fail	Internal
2	Fail	Pass	---	Fail	Theory
3	Fail	Fail	---	Fail	Both (Internal & Theory)
4	Pass	Pass	---	Pass	---
5	---	---	Fail	Fail	Practical



### **O.GEN.B.S.W.-13:**

Every candidate admitted to First Semester of any course will have to pass through the Thalassaemia Test

### **O.SOCIAL WORK.-1**

Admission to the First Semester Bachelor of Social Work will be granted to an applicant who is eligible to apply for admission to the First Semester of B.S.W. as per University rules strictly in order of merit determined on the basis of marks which is taken into account while determining the percentage by the examining authority. Preference will be given to those who have passed H.S.C. (Std. 12th) or equivalent to HSC examination in the immediate preceding year.

### **O.SOCIAL WORK.-2**

Defence personnel dependent / refugees of Jammu & Kashmir / other recognized Indian University who has on account of transfer from other state to the state of Gujarat or within Gujarat passed First or Second or Third year examination with minimum required credits, passing standards and other relevant requirement of this university under FYUG Degree programme shall be eligible to obtain admission in semester – III or V or VII in relevant discipline/faculty as per prevailing rules of this university (as the case may be) provided;

- That the exam & subjects with which he/she has passed above said examinations are the same or equivalent with the teaching & examination scheme of the University.
- That if he/she applies for admission in the mid of semester but within 15 days from the date of his/her parents joining in the state of Gujarat, the deficiency in attendance up to 25% will be condoned by the Principal of the concerned affiliated college.
- Admitted candidate will have to keep terms for semester – III to VI/VIII or V to VI/VIII or VII to VIII as a regular other candidate & all applicable provisions of the University Ordinances & Regulations & Rules shall apply to the candidate.
- The result of such a candidate at the end of semester – III, IV, V, VI & VII will be declared in normal course with other candidate's result.
- The result of final semester, calculation of percentage and award of class shall be determined at the examination of semester III to VI/VIII or V to VI/VIII or VII to VIII (as the case may be).

### **O.SOCIAL WORK.-3**

If a candidate fails to obtain minimum marks for passing in particular course / subject at University Semester End Examination, he/she will be required to reappear in that course/subject without keeping term for that semester. The candidate will have to reappear in the Semester End Examination by paying fresh examination fee along with application form such candidate when he/she obtains minimum or more than minimum marks for passing in the subject / course his/her marks of reappearances will be carried forward for determining his/her class/CGPA.

### **O.SOCIAL WORK.-4**

Thirty percent marks of internal evaluations shall be within the exclusive review of the concerned affiliated college which requires purity, transparency and accuracy in the evaluation & assessment of students. Benefit of Re-assessment scheme will not be made available to the students in this regard.

### **O.SOCIAL WORK.-5**

To successfully complete a course, a candidate will be required to obtain minimum 36 out of 100 marks and minimum 18 out of 50 marks in CCA (Internal) examination as well as 36 out of 100 marks and minimum 18 out of 50 marks, minimum 54 out of 150 marks in Semester End Examination (External examination) and should have also obtained 36% of marks in aggregate in each of the course and necessary credits as prescribed in the curriculum/syllabus.

### **R.SOCIAL WORK.-1**

The candidate admitted to the first semester of B.S.W. will be eligible to appear at the University Semester End Examination provided he/she fulfils all the conditions, mentioned in the Ordinances, Regulations & Rules of the University.



### **R.SOCIAL WORK.-2**

The scheme of examination and distribution of marks for the various subjects of study at the 1<sup>st</sup> to 8<sup>th</sup> semester of B.S.W. Examination under four years programme will be the same as shown in the Course Structure.

### **R.SOCIAL WORK.-3**

Candidates desirous of appearing at any Semester End Examination for B.S.W. Degree examination, must forward their applications in the prescribed form accompanied by a certificate of attendance to the Registrar of the University through the Principal of the concerned college on or before the date prescribed for the purpose.

### **R.SOCIAL WORK.-4**

- (I) The course/subject selected as Major (DSC) shall not be selected as Minor (IDC) for example, the candidate who opts for English as a Major subject cannot opt for English as a minor subject.
- (II) The candidate who opts language group in Major (DSC) shall opt for Social science group in Minor (IDC)

### **R.SOCIAL WORK.-5**

#### **Marks and Credit Hours:**

- (1) **2 Credit Theory Course:** Total marks of each theory course are 100 (University Examination of 50 Marks + Internal Examination of 50 Marks).
- (2) **4 Credit Theory Course:** Total marks of each theory course are 200 (University Examination of 100 Marks + Internal Examination of 100 Marks).
- (3) **6 Credit Practical Course:** Total marks of each Practical course are 300 (University Examination of 300 Marks)
- (4) Only Practical Examination or Viva Voce in Field Work Practice, Block Placement, Dissertation, Research Project, SEC, IKS, VAC and NO internal marks.
- (5) In Theory course 1 credit = 1 Hour per week, in Practical Course 1 Credit = 3 Hours per week.

**R.SOCIAL WORK.-6****Course structure of B. A. Semester I to VIII (Level 5 to 8) is as under:**

**COURSE STRUCTURE OF Bachelor of Social Work (Major-Discipline Specific Course) Credit Requirement to Award Degree under Each Category**

Sr. No.	Course Type	Credit Requirements		
		3 Year UG	4 Year UG	
			Honours	Honours with Research
1	Major Course	64	88	88
2	Minor Course	24	32	32
3	Multi/Inter- disciplinary	12	12	12
4	Ability Enhancement Courses	10	10	10
5	Skill Enhancement Courses / Internship	14	14	14
6	Value Added Courses / Indian Knowledge System	08	08	08
7	Research Project / On the Job Training	--	12	12
<b>Total (Subject Credit)</b>		<b>132</b>	<b>176</b>	<b>176</b>





**Level5:B.S.W.SemesterI&II(CertificateinSocial Work)**

**B.S.W. Semester – 1**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-1	Introduction to Field Work Practice in Social Work	4	Viva Voce	50	50	100	4
2	Major-2	Foundations of Social Work	4	Theory	50	50	100	4
3	Minor-1	Areas of Social Work Practice – 1	4	Theory	50	50	100	4
4	MID - 1	Social Sciences Concepts for Social Work	4	Theory	50	50	100	4
5	AEC - 1	English& Communication Skill - 1	2	Theory	25	25	50	2
6	SEC-1	Yoga in Practice	2	Theory	25	25	50	2
7	IKS - 1	Social Reformers in India	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>

**CCE – Continuous and Comprehensive Evaluation - Formative**

**SEE – Semester End Evaluation - Summative**



### B.S.W. Semester – 2

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-3	Field Work Practice – 1	Orientation Visit (Minimum 20 visit)	Viva Voce	50	50	100	4
2	Major-4	Social Case Work	4	Theory	50	50	100	4
3	Minor-2	Areas of Social Work Practice – 2	4	Theory	50	50	100	4
4	MID - 2	Contemporary Social Problems and Concerns	4	Theory	50	50	100	4
5	AEC - 2	English& Communication Skill - 2	2	Theory	25	25	50	2
6	SEC-2	Social Work Practice and Media Information Literacy	2	Theory	25	25	50	2
7	VAC-1	Sports & Fitness	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>



### B.S.W. Semester – 3

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-5	Field Work Practice – 2 (Rural Field Work)	12 Hours per week	Viva Voce	50	50	100	4
2	Major-6	Social Group Work	4	Theory	50	50	100	4
3	Major-7	Community Organization	4	Theory	50	50	100	4
4	MID - 3	Psychology and Social Work	4	Theory	50	50	100	4
5	AEC - 3	Environmental Studies	2	Theory	25	25	50	2
6	SEC-3	Computer Application-1	2	Theory	25	25	50	2
7	IKS-2	Bharatya Nari Ratno	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>



### B.S.W. Semester – 4

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-8	Field Work Practice – 3 (Rural Field Work)	12 Hours per week	Viva Voce	50	50	100	4
2	Major-9	Social Work Research	4	Theory	50	50	100	4
3	Major-10	Social Action & Welfare Administration	4	Theory	50	50	100	4
4	Minor - 3	Social Legislation in India	4	Theory	50	50	100	4
5	AEC - 4	Skill Development and Entrepreneurship	2	Theory	25	25	50	2
6	SEC-4	Computer Application-2	2	Theory	25	25	50	2
7	VAC-2	Sports and Recreation	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>



### B.S.W. Semester – 5

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-11	Field Work Practice – 4 (Agency Field Work)	12 Hours per week	Viva Voce	50	50	100	4
2	Major-12	Human Rights and Social Justice	4	Theory	50	50	100	4
3	Major-13	Social Work Intervention in Health Setting	4	Theory	50	50	100	4
4	Minor-4	Social Work Intervention in Disaster <b>OR</b> Social Work with Disabled	4	Theory	50	50	100	4
5	Minor-5	Social Work Intervention in NGO <b>OR</b> Social Work and Marginalized Group	4	Theory	50	50	100	4
6	SEC-5	Rural Camp	3 Days	Viva Voce	25	25	50	2
							<b>550</b>	<b>22</b>





### B.S.W. Semester – 6

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-14	Field Work Practice – 5 (Agency Field Work)	12 Hours per week	Viva Voce	50	50	100	4
2	Major-15	Counseling Practice in Social Work	4	Theory	50	50	100	4
3	Major-16	Urban Development	4	Theory	50	50	100	4
4	Minor-6	Social Deviance <b>OR</b> Youth Leadership and Peace Building	4	Theory	50	50	100	4
5	SEC-6	Dissertation	--	Viva Voce	50	50	100	4
6	AEC	Capacity Building Workshop	3 Days	Viva Voce	25	25	50	2
							<b>550</b>	<b>22</b>



**B.S.W. Semester – 7 (HONOURS)**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-17	Human Resource Management	4	Theory	50	50	100	4
2	Major-18	International Social Work	4	Theory	50	50	100	4
3	Major-19	Corporate Social Responsibilities	4	Theory	50	50	100	4
4	Minor-6	Social Policy, Planning and Development <b>OR</b> Social Anthropology	4	Theory	50	50	100	4
5	OJT-1	Block Placement (Industry Sector)	30 Working Days	Viva Voce	75	75	150	6
							<b>550</b>	<b>22</b>



**B.S.W. Semester – 8 (HONOURS)**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-20	Psychiatric Social Work	4	Theory	50	50	100	4
2	Major-21	Clinical Social Work	4	Theory	50	50	100	4
3	Major-22	Family Life Education	4	Theory	50	50	100	4
4	Minor-7	Palliative Care in Social Work <b>OR</b> Child Psychology	4	Theory	50	50	100	4
5	OJT-1	Block Placement (Medical Sector)	30 Working Days	Viva Voce	75	75	150	6
							<b>550</b>	<b>22</b>



**B.S.W. Semester – 7 (HONOURS WITH RESEARCH)**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-17	Human Resource Management	4	Theory	50	50	100	4
2	Major-18	International Social Work	4	Theory	50	50	100	4
3	Major-19	Corporate Social Responsibilities	4	Theory	50	50	100	4
4	Minor-6	Social Policy, Planning and Development <b>OR</b> Social Anthropology	4	Theory	50	50	100	4
5	RP-1	Research Project	--	Viva Voce	75	75	150	6
							<b>550</b>	<b>22</b>



**B.S.W. Semester – 8 (HONOURS WITH RESEARCH)**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-20	Psychiatric Social Work	4	Theory	50	50	100	4
2	Major-21	Clinical Social Work	4	Theory	50	50	100	4
3	Major-22	Family Life Education	4	Theory	50	50	100	4
4	Minor-7	Palliative Care in Social Work <b>OR</b> Child Psychology	4	Theory	50	50	100	4
5	RP – 2	Research Project	--	Viva- Voce	75	75	150	6
							<b>550</b>	<b>22</b>





➤ **Note:**

- **4-year UG Degree (Honours with Research):**

Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a faculty member of the University/College. The research project/dissertation will be in the Major discipline. The students, who secure 132 credits, including 12 credits from a research project/dissertation, are awarded UG Degree (Honours with Research).

- **Infrastructure Requirement:**

The departments of concerned institution offering a 4-year UG Degree (Honours with Research) must have the required infrastructure such as the library, access to journals, computer lab and software, laboratory facilities to carry out experimental research work, and at least two permanent faculty members who are recognized as Ph.D. supervisors. The departments of concerned institution already recognized for conducting the Ph.D. programme may conduct a 4-year UG Degree (Honours with Research) without obtaining any approval from the affiliating University.



### **R.SOCIAL WORK.-7**

The new curriculum as per NEP 2020 is not only student centric in the teaching-learning processes but also in their evaluation process. The evaluation process is divided into two parts: Social Work. The first part consists of Comprehensive Continuous Assessment (CCA) and the second part consists of the Semester End Examination. The division of marks between the two shall be 30:70 in the NEP 2020; the evaluation process shall follow the norm that the faculty, who teaches the course, shall conduct the Comprehensive Continuous Assessment (CCA). **The concerned faculty shall be accountable for transparency and reliability of entire evaluation of the student in the concerned Course.** In the CCA, concern faculty can include Assignments, Seminar, Presentation, MCQ Test, Group discussion, Quiz, computerized adaptive assessment etc.

In case of grievance, the college/university will constitute a redressal committee comprising of 3 to 5 members including subject experts and managing trust/university representatives.

### **R.SOCIAL WORK.-8**

**Practical Examination:** Practical examination (wherever applicable) shall be conducted at the end of every semester. The examination shall be conducted as per norms decided by the concerned authority of the University or by the Dean of the Faculty of Social Work shall announce policy for the practical examination in advance and it shall be made known to the students also in advance. There shall not be internal assessment test for practical/laboratory work.

### **R.SOCIAL WORK.-9**

**Research Dissertation work:** The research dissertation work and the Supervisor shall be assigned to the student by the concerned college well in advance and via examination shall be organized as per norms decided by the University.

### **R.SOCIAL WORK.-10**

**Semester End Examination (SEE):** The duration of the Semester End Examinations shall be 3 hours per theory course of 4 credits and 1 hour and 30 minutes per theory course of 2 credits. For practical courses consider as per given the particular curriculum.

### **R.SOCIAL WORK.-11**

#### **Letter Grades and Grade Points**

The Semester Grade Point Average (SGPA) is computed from the grades as a measure of the student's performance in a given semester. The SGPA is based on the grades of the current term, while the Cumulative Grade Point Average (CGPA) is based on the grades in all courses taken after joining the programme of study.

The HEIs may also mention marks obtained in each course and a weighted average of marks based on marks obtained in all the semesters taken together for the benefit of students.

Sr.No.	Letter Grade	Grade Point
1	O (outstanding)	10
2	A+ (Excellent)	9
3	A (Very good)	8
4	B+ (Good)	7
5	B (Above average)	6
6	C (Average)	5
7	P (Pass)	4
8	F (Fail)	0
9	Ab (Absent)	0

#### **Computation of SGPA and CGPA**

The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):



- i. The SGPA is the ratio of the sum of the product of the number of credits with the grade point scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA(S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where  $C_i$  is the number of credits of the  $i^{th}$  course and  $G_i$  is the grade point scored by the student in the  $i^{th}$  course.

#### Example for Computation of SGPA

Semester	Course	Credit	Letter Grade	Grade point	Credit Point (Credit x Grade)
I	Course1	3	A	8	3X8=24
I	Course2	4	B+	7	4X7=28
I	Course3	3	B	6	3X6=18
I	Course4	3	O	10	3X10=30
I	Course5	3	C	5	3X5=15
I	Course6	4	B	6	4X6=24
		20			139
			<b>SGPA</b>		139/20=6.95

- ii. The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where  $S_i$  is the SGPA of the  $i^{th}$  semester and  $C_i$  is the total number of credits in that semester.

#### Example for Computation of CGPA

Semester1	Semester2	Semester3	Semester4	Semester5	Semester6
Credit: 21 SGPA: 6.9	Credit: 22 SGPA: 7.8	Credit: 25 SGPA: 5.6	Credit: 26 SGPA: 6.0	Credit: 26 SGPA: 6.3	Credit: 25 SGPA: 8.0
<b>CGPA = 6.73 (21x6.9 + 22x7.8 + 25x5.6 + 26x6.0 + 26x6.3 + 25x8.0) / 145</b>					

The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

#### R.SOCIAL WORK.-12

The percentage calculation will be on the basis as below:-

Total Marks Obtained in all the semesters x 100 / Grand Total of Maximum Marks of all the semesters.

#### R.SOCIAL WORK.-13

Award of Class:

A candidate who becomes eligible for the award of Bachelor of Social Work / Bachelor of Social Work (Honours/Honours with Research) Degree shall be placed in one of the following classes based on Marks.

Sr.No.	Range of Marks	Description/Class
1	≥70% and ≤100%	Distinction
2	≥60% and <70%	First
3	≥50% and <60%	Second
4	≥40% and <50%	Pass
5	≥0% and <40%	Fail

#### R.SOCIAL WORK.-14

If candidates who have failed in all the courses/papers of the semester are eligible to enter in next semester till the last semester. The result of the last semester shall not be declared (kept withheld) unless and until the candidate clears all the courses/papers of a program.



# SAURASHTRA UNIVERSITY



## **Common Minimum Syllabus for Bachelor of Social Work (Honours/Honours with Research)**

**According to National Education Policy (NEP) -2020**

**W.E.F.Academic Year: 2023-24 to onwards**

**Effectuated from Date: 08/08/2023**

**Chairmen**  
**Social Work BoS**

**Dean**  
**Faculty of Arts**





**B.S.W. (NEP SEMESTER SCHEME) SYLLABUS BACHELOR OF SOCIAL WORK (HONOURS)**  
**LEARNING OUTCOMES-BASED CURRICULUM FRAMEWORK (LOCF) FOR UNDERGRADUATE**  
**DEGREE IN SOCIAL WORK**

**I. Bachelor's in Social Work (BSW)**

**Nature and Extent of the Bachelor's in Social Work (BSW) Program**

Social Work is a practice-based helping profession and academic discipline. Social Work professionals use a wide range of social work methods through the application of skills, tools and techniques to help their clientele. Therefore, Social Work graduates are expected to learn primary methods of social work that includes Social Case Work, Social Group Work and Community Work along with the auxiliary methods that include Social Work Research, Social Action and Social Welfare/ Development Administration. In consonance with these methods, relevant techniques and skills too are used to assess needs / problems and for developing suitable interventions. Hence, in the undergraduate Social Work education all these knowledge and skills are to be inculcated among the students along with a strong commitment to the noble and universal values of Social Work Profession.

The Learning Outcomes-Based Curriculum Framework (LOCF) presented here visualizes that graduate training needs to attend to the following considerations:

1. Acquisition of graduate attributes and descriptors with demonstrated abilities through Field Work Training;
  2. Knowledge of Media and Information Literacy in the context of Social Work practice;
  3. Application of Programme Media in social work practice;
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4. Skill development and entrepreneurship abilities to be taught at undergraduate levels;
  5. Learning by doing through concurrent and block Field Work which provides an opportunity to the students for practice in diverse settings;
  6. Selection of courses of their choice from a range of electives which allows in-built flexibility for students to learn they are truly interested in and avoid that which they may not be much inclined to learn; and
  7. Development of research and analytical abilities through dissertation as a separate paper at the honours or research degree level in the fourth year of the undergraduate degree.
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## **Aims of BSW Program**

The central aim of the BSW program is to inculcate among the students the values, knowledge, skills, and techniques necessary for working with individuals, groups, communities and for collective action to bring about positive social change. In order to fulfil this, BSW program comprises a wide range of courses including the core, supportive and interdisciplinary domains of Social Work Education. The programme is strongly committed to a diverse learning environment, in which respect for dignity and worth of all human beings and understanding of diverse conditions would be practiced. It respects individual uniqueness and offers a professional programme to build a foundation for practice with population groups, keeping the larger goal in mind.

Specific aims of the Program are:

1. To enable students to understand history, philosophy, values, ethics and functions of social work profession, and its linkages with other social science disciplines;
  2. To equip students with knowledge on core and ancillary methods of professional social work, and its practice base;
  3. To inculcate in the students the spirit of enquiry and research; and thereby develop problem solving and decision-making abilities;
  4. To prepare professionals to practice in diverse social work settings and to address contemporary issues and concerns of marginalized and hitherto excluded population groups;
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5. To make learners sensitive and empathetic to the needs of the people at individuals, group and community levels and to social problems in changing social, cultural and techno-economic context;
  6. To develop young professionals with good communication skills and quest for a self-motivated life-long learning, focusing on skilling and re-skilling in their respective field of social work practice;
  7. To develop in the graduates a perspective on understanding planning and development at the national and international levels; and also, a thrust on national policies directed towards achieving sustainable development; and
  8. To imbibe in the learners the values of social justice, human rights, empathy, hard and honest work – thereby developing in them the vision to work towards an egalitarian society.
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## **Graduate Attributes**

The graduate attributes reflect the particular quality and feature or characteristics of an individual, including the knowledge, skills, attitudes and values that are expected to be acquired by a graduate through studies at the higher education institution (HEI) such as a college or university. They are fostered through meaningful learning experiences made available through the curriculum, the total college/university experiences and a process of critical and reflective thinking.

Some of the characteristic attributes that a Social Work graduate should demonstrate at the end of the Program are as follows:

**Disciplinary Knowledge:** Capable of demonstrating comprehensive knowledge and understanding of awareness of the social context, primary and auxiliary methods of Social Work Profession, policies and programmes directed towards social development; understanding of social problems, social legislations and the rights-based approach.

**Communication Skills:** Ability to express thoughts and ideas effectively, demonstrate the ability to listen carefully, read and write analytically, and present complex information in a clear and concise manner to different groups. Develop skills in verbal and non-verbal communication, preparation and presentation of documents/reports/PPTs. Skills of interpersonal communication, use of IEC and programme media in working with diverse population groups. Able to use ICT in a variety of learning situations, demonstrate ability to access, evaluate, and use a variety of relevant information sources and develop digital literacy as applicable to the professional needs.

**Critical Thinking:** Capability to apply analytic thought to a body of knowledge; analyze and evaluate evidence, arguments, claims, beliefs on the basis of empirical evidence; identify relevant assumptions or implications; formulate coherent arguments; critically evaluate practices, policies and theories by following scientific approach to knowledge development.

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**Problem Solving:** Capacity to extrapolate from what one has learned and apply their competencies to solve different kinds of problems by stepping out of comfort zones and taking up challenges in unforeseen challenges.

**Analytical Reasoning:** Ability to access secondary information as a consumer, identify right resources/ data banks. Analyze and synthesize data from a variety of sources and draw valid conclusions.

**Research-related Skills:** As a producer of research develop basic skills and a scientific attitude, problem identification and formulation of research design; ability to plan, execute and report a research investigation; develop skills to prepare case studies and best practice documentation, learn to use appropriate software for analyzing data and work towards generation of indigenous knowledge.

**Cooperation and Team Work:** Ability to work effectively and respectfully with diverse teams; facilitate cooperative or coordinated effort on the part of a group and or a team in the interests of a common cause and work efficiently as a player.

**Reflective Thinking:** Awareness of and ability to use one's professional skills and behavioural competencies that meet the need of the situation.

**Self-motivated Learning:** Ability to identify needs and mobilize resources independently, monitor and evaluate programmes. Ability to guide and lead clientele in the community/work setting in the right direction.

**Diversity Management and Inclusive Approach:** Able to understand and appreciate diversity (caste, ethnicity, gender and marginalization), values and beliefs of multiple cultures in a global perspective, managing diversity, use of an inclusive approach to the extent possible.

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**Moral and Ethical Awareness/Reasoning:** Ability to embrace moral/ethical values in conducting one's life, formulate a position/argument about an ethical issue from multiple perspectives, and use ethical practices in all work. Capable of demonstrating the ability to identify ethical issues related to one's work, avoid unethical behaviour such as fabrication, falsification or misrepresentation of data or committing plagiarism, not adhering to intellectual property rights; appreciating environmental and sustainability issues; and adopting objective, unbiased and truthful actions in all aspects of social work.

Lifelong Learning: Capable of self-paced and self-directed continuous learning aimed at personal/professional development and for improving knowledge, attitude and skills as also re-skilling in diverse areas.

**The UG Programme is structured in a semester mode with multiple exit options.**

- I Year Certificate in BSW
- II Year Diploma in BSW
- III Year BSW Degree
- IV Year Bachelor of Social Work Degree (Honours / Research Degree) The Draft Regulations Governing Four Year Under Graduate Programmes as per NEP 2020 for Saurashtra University, Rajkot w.e.f. 2023 – 24.



## **Qualification Descriptors for BSW Program**

A qualification descriptor indicates the generic outcomes and attributes expected for the award of a particular type of qualification. It also describes the academic standard for a specific qualification in terms of the levels of knowledge and understanding, skills and competencies and attitudes and values that the holders of the qualification are expected to attain and demonstrate. These descriptors also indicate the common academic standards for the qualification and help the degree-awarding bodies in designing, approving, assessing and reviewing academic programmes.

Some of the expected learning outcomes that a student should be able to demonstrate on completion of a degree- level programme in Social Work include the following:

1. Demonstrate: (i) a fundamental/systematic or coherent understanding of the core, supportive and inter-disciplinary knowledge base of Social Work Profession, its different learning areas and applications, and its linkages with related disciplinary areas/subjects; (ii) procedural knowledge that creates different types of multidisciplinary professionals including research and development, teaching and government and public service; (iii) skills in areas related to one's specialization and current developments in the academic field of study; (iv) Professional and behavioral competencies;
  2. Use knowledge, understanding and skills required for identifying problems and issues, collection of relevant quantitative and/or qualitative data drawing on a wide range of sources, and their application, analysis and evaluation using methodologies as appropriate to the subject(s) for formulating evidence-based solutions and arguments;
  3. Meet one's own learning needs, drawing on a range of current research and development work and professional materials; and
  4. Apply one's disciplinary knowledge and transferable skills to new/unfamiliar contexts, and demonstrate knowledge to work with individuals, groups and communities.
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## **Programme Learning Outcomes**

The outcomes and attributes described in qualification descriptors are attained by students through learning acquired on completion of Bachelor's Degree/Honours in Social Work (BSW).

Programme learning outcomes for BSW Program are the following: acquiring the disciplinary knowledge of social work, values for life and character building, communication skills, critical thinking, problem solving, analytical reasoning, research related skills, cooperation / team work, scientific reasoning, reflective thinking, information/digital literacy, self-directed learning, moral and ethical awareness/reasoning, leadership readiness qualities, lifelong learning, professional skills, application skills, experiential learning, employability options, decision-making skills, and diversity management.

The format of the LOCF Social Work curriculum includes the following:

- 1. Major Course:** Are compulsory core courses of the programme.: Every semester consists of Core Course/s which is to be compulsorily studied by a student as a core requirement to complete the programme in Social Work discipline. Social Work Practicum or Field Work Practice is a unique component of the core courses of Social Work education. Field Work Practice is known as the signature pedagogy of social work practice. Concurrent fieldwork placement aims at on-going learning through integration of theoretical constructs into practice which provides an opportunity to develop intervention skills in real life situations. In structuring the field work, the essence of learning has been of making it incremental over the six semesters.
  - 2. Minor Course:** Minor discipline is the broader understanding course beyond the major discipline course. It should also have open, generic-electives for students to choose from the pool of courses. It helps students to gain broader knowledge in
-



addition to relevant major disciplines courses as per their choices.

### **3. Interdisciplinary/Multidisciplinary/Allied Courses:**

This is constituent discipline of the major courses and it helps learners to acquire core competence in relevant or any other independent courses of their choices. This course may be major specific or other discipline specific. Learner shall have option to choose the course from available pool of courses or from any other institutions as the learner's choice. **12 credits** shall be allocated to Interdisciplinary/Multidisciplinary/Allied courses. Thus, opportunities shall be available to students to choose from a wide range of courses. The present old tight compartments shall need to be modified accordingly for all universities.

**4. Ability Enhancement Compulsory Courses [AECC]:** course based upon the content that leads to knowledge enhancement like course Languages like English, Hindi, Gujarati, Sanskrit etc. also Environmental Studies, Social Work Practice and Media Information Literacy etc. The NEP scheme of this undergraduate programme, the students are mandatorily required to choose one subjects of their liking for additional knowledge and building their competencies outside their main subjects of study.

**5. Skill Enhancement Courses [SEC]:** These courses designed to provide skill based knowledge aimed at providing theory, lab/hands on training/fieldwork, competencies, skills etc.: The social work stream offers skill enhancement courses that help the students to enhance their knowledge and develop their skills for getting employment or for self-employment related to social welfare, development and allied areas.

**6. Vocational Added Courses/ Indian Knowledge System [VAC/IKS]:** aimed at equipping with practical skills for a specific profession or field like Yoga, Sports & Fitness, Meditation and Yoga, Workshop, Rural Camp etc.

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## **7. Summer Internship / Field Projects/ Apprenticeship / Community Engagement and Service corresponding to Major Subject, Co-Curricular Courses and Research Project:**

- The Universities compulsory offer Internship/Apprenticeship to the students corresponding to Major specific NSQF defined course in summer vacation, which will be mandatory to exit in first and second year of the Three/Four years degree programmes. This may increase the value of student in the market.
- Field Projects/Community Engagement and services, corresponding to Major subject to be offered in first and second year, which shall fulfil the job opportunities in many fields with their knowledge and skills. Each University/Educational Institute shall coordinate/make MoU with various recognized training centres in this regard.

## **8. Research Project/Dissertation:**

- To be offered to students who have minimum aggregate of 75% of marks in first six semesters and having other standards decided by the university and wish to take research at undergraduate level. This matter may be further clarified in the detailed SOP.
  - The research project/dissertation will be in major discipline with 12 credits.
  - The student securing the required number of credits at the end of four years along with 12 credits of research/dissertation will be awarded with a degree of Honours with Research.
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- **Eligibility Criteria for Admission:**

A Candidate for the Degree of Bachelor of Social Work must have passed (10+2) examination of the Gujarat Secondary and Higher Secondary education (10+2 pattern) Board or an examination recognized as equivalent. Apart from this, admission as per notification of the university from time to time.

## **FIELD WORK PRACTICUM:**

Supervised Concurrent Field Work / Social Work Practicum is an integral part of Social Work Training Programme. It consists of practicing Social Work under the guidance of trained field instructors in selected Social Welfare Agencies/Institutions/Organizations and other type of placements. The Educational Programme is incomplete without guided practice learning satisfactorily provided. Practicum is designed to provide a variety of opportunities to develop and enhance professional skills. It enables the students to see the applicability of theoretical knowledge taught in the class room to actual situations requiring Social Work Intervention. Learning is added through Observation, Analysis of Social Realities and Experience of participation in designing and providing Social Work Intervention. Students are encouraged to acquire various skills from simple to complex, to become gradually independent workers. Practicum programme is to be carried out for 12 hours for two days in a week.





□ **Evaluation:**

• **Scheme of Examination and Evaluation:**

There shall be a University Examination at the end of each semester for both Theory and Social Work Practicum. Exam Type per theory paper of 100 marks shall be for two and half hours and 50 marks shall be for two hours.

• **Internal Assessment:**

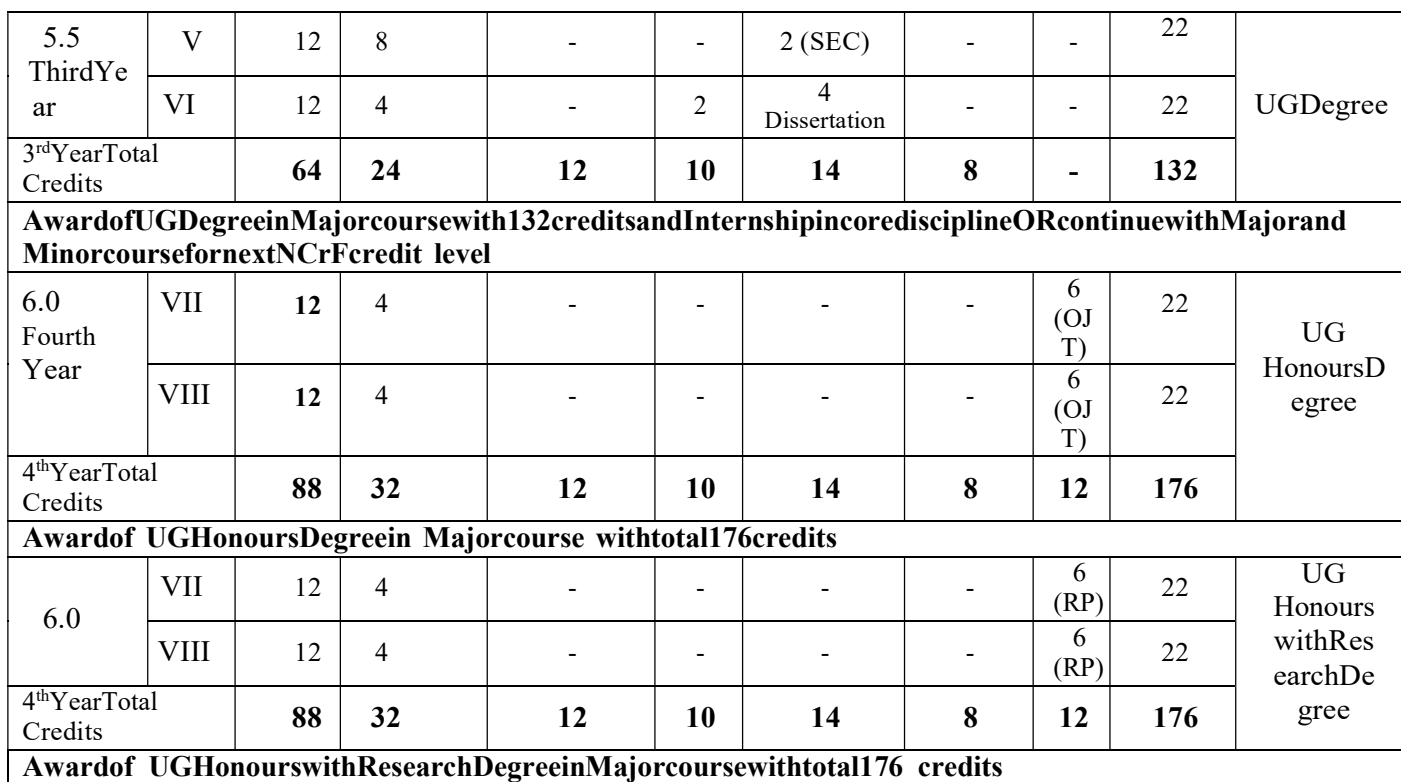
Internal Assessment shall be for total 100 marks for theory Test/Assignment/Seminars/Class participation/activities/case studies/etc. Results of the students shall be declared as per the University Rules and Regulations. There is no internal assessment in social work practicum and value added courses.

• **Social Work Practicum Evaluation:**

At the end of each semester the Social Work Practicum report shall be assessed for total 100 marks for semester 1 to 6, 150 marks for semester 7 to 8, 50 marks for Rural Camp for Semester – 5 and 100 marks for Dissertation and 50 marks for capacity building workshop for semester – 6. 100% marks for Viva-Voce Exam (based on various components of curriculum specified in Social Work Practicum Course) conducted by the committee consisting of external examiner. 150 marks for Block Placement & Research Project for Semester -7 & Semester-8 to obtained BSW HonoursOrHonours with Research.

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**Abbreviation:**

AEC (Ability Enhancement Course); IKS (Indian Knowledge System); NCrF (National Credit Framework); NSS (National Service Scheme); NCC (National Cadet Corps); NSQF (National Skills Qualification Framework); OJT (On-the-Job Training); SEC (Skills Enhancement Course); RP (Research Project); VAC (Value Added Course), ODL (Open and Distance Learning)

**Note:**

- 1) Internship in 6th semester shall be in Major specific courses and credit allocated for internship would be compulsorily counted under Major course.
- 2) Honours students not undergoing research, will do either OJT in 7th and 8th semester OR 3 courses of Major/Minor of 12 credits in lieu of a research project, which will be awarded honours degree to the students.
- 3) Credit aligned with each course (Subject) in Major/Minor/Multidisciplinary is kept 04 credits.

Based on above credit framework, calculation of credits in third and fourth year shall be as below:

Year	Major (Core) (Internship credit to be added)	Minor (Electives)	Multi/Interdisciplinary	AEC	SEC	VAC/IKS	Research Project/On-the-Job Training	Semester wise cumulative total credits
Third	64 +4 (internship) = 68	24	12	10	10	8	-	132
Fourth	88 +4 (internship) = 92	32	12	10	10	8	12	176



# **Model Curriculum**

**Name of the Degree Program: Bachelor of Social Work (BSW)**

**Discipline Core: Social Work**

**Starting year of implementation: 2023 - 24**

## **Program Outcomes:**

By the end of the program the students will be able to:

1. To enable students to understand history, philosophy, values, ethics and functions of social work profession, and its linkages with other social science disciplines;
  2. To equip students with knowledge on core and ancillary methods of professional social work, and its practice base;
  3. To inculcate in the students the spirit of enquiry and research; and thereby develop problem solving and decision-making abilities;
  4. To prepare professionals to practice in diverse social work settings and to address contemporary issues and concerns of marginalized and hitherto excluded population groups;
  5. To make learners sensitive and empathetic to the needs of the people at individuals, group and community levels and to social problems in changing social, cultural and techno- economic context;
  6. To develop young professionals with good communication skills and quest for a self- motivated life-long learning, focusing on skilling and re-skilling in their respective field of social work practice;
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7. To develop in the graduates a perspective on understanding planning and development at the national and international levels; and also, a thrust on national policies directed towards achieving sustainable development; and
8. To imbibe in the learners the values of social justice, human rights, empathy, hard and honest work – thereby developing in them the vision to work towards an egalitarian society.
9. To Develop Digital Skills and inculcate the importance of Physical Education, yoga, sports, Health and Wellness Meditation and Yoga other extracurricular activities.

*Assessment:*

**Weightage for assessments(in percentage)**

<b>Type of Course</b>	<b>Formative Assessment/ IA</b>	<b>Summative Assessment</b>
<b>Theory</b>	<b>50%</b>	<b>50%</b>
<b>Practical/Field Work/Block Placement / Dissertation/ Research Project</b>	<b>50%</b>	<b>50%</b>
<b>Value added course</b>	<b>50%</b>	<b>50%</b>



**Curriculum Structure for the Undergraduate Degree Program  
Bachelor of Social Work (BSW)**

**B.S.W. Semester – 1**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-1	Introduction to Field Work Practice in Social Work	4	Viva Voce	50	50	100	4
2	Major-2	Foundations of Social Work	4	Theory	50	50	100	4
3	Minor-1	Areas of Social Work Practice – 1	4	Theory	50	50	100	4
4	MID - 1	Social Sciences Concepts for Social Work	4	Theory	50	50	100	4
5	AEC - 1	English & Communication Skill – 1	2	Theory	25	25	50	2
6	SEC-1	Yoga in Practice	2	Theory	25	25	50	2
7	IKS - 1	Social Reformers in India	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>

**CCE – Continuous and Comprehensive Evaluation - Formative**

**SEE – Semester End Evaluation - Summative**



### B.S.W. Semester – 2

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-3	Field Work Practice – 1	Orientation Visit (Minimum 20 visit)	Viva Voce	50	50	100	4
2	Major-4	Social Case Work	4	Theory	50	50	100	4
3	Minor-2	Areas of Social Work Practice – 2	4	Theory	50	50	100	4
4	MID - 2	Contemporary Social Problems and Concerns	4	Theory	50	50	100	4
5	AEC - 2	English & Communication Skill – 2	2	Theory	25	25	50	2
6	SEC-2	Social Work Practice and Media Information Literacy	2	Theory	25	25	50	2
7	VAC – 1	Sports and Fitness	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>





**B.S.W. Semester – 3**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-5	Field Work Practice – 2 (Rural Field Work)	12 Hours per week	Viva Voce	50	50	100	4
2	Major-6	Social Group Work	4	Theory	50	50	100	4
3	Major-7	Community Organization	4	Theory	50	50	100	4
4	MID – 3	Psychology and Social Work	4	Theory	50	50	100	4
5	AEC – 3	Environmental Studies	2	Theory	25	25	50	2
6	SEC-3	Computer Application-1	2	Theory	25	25	50	2
7	IKS – 2	Bharatya Nari Ratno.	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>



### B.S.W. Semester – 4

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-8	Field Work Practice – 3 (Rural Field Work)	12 Hours per week	Viva Voce	50	50	100	4
2	Major-9	Social Work Research	4	Theory	50	50	100	4
3	Major-10	Social Action & Welfare Administration	4	Theory	50	50	100	4
4	Minor - 3	Social Legislation in India	4	Theory	50	50	100	4
5	AEC - 4	Skill Development and Entrepreneurship	2	Theory	25	25	50	2
6	SEC- 4	Computer Application-2	2	Theory	25	25	50	2
7	VAC – 2	Swachh Bharat	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>



### B.S.W. Semester – 5

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-11	Field Work Practice – 4 (Agency Field Work)	12 Hours per week	Viva Voce	50	50	100	4
2	Major-12	Human Rights and Social Justice	4	Theory	50	50	100	4
3	Major-13	Social Work Intervention in Health Setting	4	Theory	50	50	100	4
4	Minor-4	Social Work Intervention in Disaster <b>OR</b> Social Work with Disabled	4	Theory	50	50	100	4
5	Minor-5	Social Work Intervention in NGO <b>OR</b> Social Work and Marginalized Group	4	Theory	50	50	100	4
6	SEC-5	Rural Camp	3 Days	Viva Voce	25	25	50	2
							<b>550</b>	<b>22</b>



**B.S.W. Semester – 6**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-14	Field Work Practice – 5 (Agency Field Work)	12 Hours per week	Viva Voce	50	50	100	4
2	Major-15	Counseling Practice in Social Work	4	Theory	50	50	100	4
3	Major-16	Urban Development	4	Theory	50	50	100	4
4	Minor-6	Social Deviance <b>OR</b> Youth Leadership and Peace Building	4	Theory	50	50	100	4
5	SEC-6	Dissertation	--	Viva Voce	50	50	100	4
6	AEC	Capacity Building Workshop	3 Days	Viva Voce	25	25	50	2
							<b>550</b>	<b>22</b>



**B.S.W. Semester – 7 (HONOURS)**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-17	Human Resource Management	4	Theory	50	50	100	4
2	Major-18	International Social Work	4	Theory	50	50	100	4
3	Major-19	Corporate Social Responsibilities	4	Theory	50	50	100	4
4	Minor-6	Social Policy, Planning and Development <b>OR</b> Social Anthropology	4	Theory	50	50	100	4
5	OJT-1	Block Placement (Industry Sector)	30 Working Days	Viva Voce	75	75	150	6
							<b>550</b>	<b>22</b>



### B.S.W. Semester – 8 (HONOURS)

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-20	Psychiatric Social Work	4	Theory	50	50	100	4
2	Major-21	Clinical Social Work	4	Theory	50	50	100	4
3	Major-22	Family Social Work	4	Theory	50	50	100	4
4	Minor-7	Palliative Care in Social Work <b>OR</b> Child Psychology	4	Theory	50	50	100	4
5	OJT-1	Block Placement (Medical Sector)	30 Working Days	Viva Voce	75	75	150	6
							<b>550</b>	<b>22</b>



**B.S.W. Semester – 7 (HONOURS with RESEARCH)**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-17	Human Resource Management	4	Theory	50	50	100	4
2	Major-18	International Social Work	4	Theory	50	50	100	4
3	Major-19	Corporate Social Responsibilities	4	Theory	50	50	100	4
4	Minor-6	Social Policy, Planning and Development <b>OR</b> Social Anthropology	4	Theory	50	50	100	4
5	RP-1	Research Project	--	Viva Voce	75	75	150	6
							<b>550</b>	<b>22</b>



**B.S.W. Semester – 8 (HONOURS with RESEARCH)**

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-20	Psychiatric Social Work	4	Theory	50	50	100	4
2	Major-21	Clinical Social Work	4	Theory	50	50	100	4
3	Major-22	Family Social Work	4	Theory	50	50	100	4
4	Minor-7	Palliative Care in Social Work <b>OR</b> Child Psychology	4	Theory	50	50	100	4
5	RP-2	Research Project	--	Viva Voce	75	75	150	6
							<b>550</b>	<b>22</b>





Semester	Theory Mark (Internal Mark) (A)	Theory Mark (External Mark) (B)	Theory Mark (Internal & External Marks) (C) (A+B)	Practical Mark (Field Work, SEC, IKS, VAC, AEC for Sem. - 6) (D)	Total Mark (C+D)	Credit	Degree
1	175	175	350	200	550	22	Certificate
2	175	175	350	200	550	22	
3	175	175	350	200	550	22	Diploma
4	175	175	350	200	550	22	
5	200	200	400	150	550	22	Degree
6	150	150	300	250	550	22	
<b>Total</b>	<b>1050</b>	<b>1050</b>	<b>2100</b>	<b>1100</b>	<b>3200</b>	<b>132</b>	
7	200	200	400	150	550	22	Honours <b>OR</b> Honours with Research
8	200	200	400	150	550	22	
<b>Total</b>	<b>1450</b>	<b>1450</b>	<b>2900</b>	<b>1400</b>	<b>4300</b>	<b>176</b>	



- Name of the Degree Program: Bachelors of Social Work (BSW) Discipline/Subject: Social Work

❖ Passing Structure for Every Head (Internal / Practical / Theory)

Subject	External (Theory)	Internal	Practical / Viva Voce	Total
	Min/Max	Min/Max	Min/Max	Min/Max
All theory subject except SEC	18/50	18/50	---	36/100
FWP	---	---	36/100	36/100
Block Placement OR Research Project	---	---	54/150	54/150
VAC/IKS	---	---	18/50	18/50
AEC (Except Capacity Building Workshop)	9/25	9/25	---	18/50
AEC (Capacity Building Workshop)	---	---	18/50	18/50
SEC SEM – 1 to 5	---	---	36/100	36/100
SEC SEM – 6			72/200	72/200



## **Bachelor of Social Work**

**Programme Specific Outcome(PSO):***On completion of the 03/04 years Degree in Bachelor of Social Work will be able to:*

### **Programme Specific Outcome(PSO):**

At the end of the course the student should be able to:

1. To understand various ideologies and demonstrate values, ethics of Social Work Profession.
2. To understand various social science concepts, knowledge and structure and its relationship with society.
3. To understand, analyze, address, preventive and remedial measures for Contemporary social problems and concerns.
4. To understand different fields, Methods, Attributes and Competencies of Social Work Practice.
5. To understand the importance, opportunities, usage of various tools to demonstrate Digital skill in Social Work Practice.
6. To demonstrate familiarity with Social Case Work components, principles, processes, tools, techniques and develop skills and their application in Social Case Work Practice.
7. To understand basic concept of psychology and dynamics of human growth, development, personality, social attitude, and psycho-social behavior and its relevance to Social Work.
8. To understand issues of Women and Children, their policies, programmes and enhance problem-solving skills.
9. To nurture, orient and expose the students the concept of field work in Social Work Education and develop scientific knowledge, attitude, skills, self-guiding principles, moral, ethical, social issues and responsibilities to critically evaluate of Social Work theory and Practice for well-being of society.
10. To encourage their ability to work with individual, group and community with cooperative and collaborative participation for personal and professional development with evidence-based training of writing, reporting and documentation skills.



# SAURASHTRA UNIVERSITY



**B.S.W. SYLLABUS**  
**For**  
**BACHELOR OF SOCIAL WORK**  
**(HONOURS / RESEARCH)**  
**Under NEP 2020**

**Effective From Year: 2023 – 24**

**Board of Studies in Social Work**  
**Saurashtra University**

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### B.S.W. Semester – 1

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					IA	Exam	Total	
1	Major-1	Introduction to Field Work Practice in Social Work	4	Viva Voce	50	50	100	4
2	Major-2	Foundations of Social Work	4	Theory	50	50	100	4
3	Minor-1	Areas of Social Work Practice – 1	4	Theory	50	50	100	4
4	MID - 1	Social Sciences Concepts for Social Work	4	Theory	50	50	100	4
5	AEC - 1	English & Communication Skill – 1	2	Theory	25	25	50	2
6	SEC-1	Yoga in Practice	2	Theory	25	25	50	2
7	IKS - 1	Social Reformers in India	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>



- **Level: Semester - I**
- **Course: Major -1**
- **Title of the Paper: Introduction to Field Work Practice in Social Work**
- **Marks/Credits: 100/4**

Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>• To understand the basic so fieldwork</li><li>• To understand the concept of self, developing, self-awareness and orientation to fieldwork</li><li>• To be familiarized with the professional role of Social Workers</li></ul>	<ul style="list-style-type: none"><li>• Lecture method</li><li>• Assignment</li><li>• Individual and Group presentation</li></ul>	<ul style="list-style-type: none"><li>• Able to understand the concept and place of fieldwork in Social Work education</li><li>• Able to understand and develop self-awareness and orientation Of fieldwork</li><li>• Able to explore role of Social Worker in different settings</li><li>• Able to develop skills in Field Work like report writing, observation and Analysis</li></ul>	<p>A. Semester end examination (viva voce ):50marks</p> <p>B. Internal: 50 marks</p>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે ધરાવેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ ગણક જોવાઈ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યાદરૂપે પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **Course Outline**

### **Unit -I**

1. Field Work: Concept, Definition, Need, Importance
2. Field Work: Objectives, Field Work Curriculum
3. Field Work: Contents in Social Work Education
4. Field Work: Techniques, Components and Phases

### **Unit- II**

1. Major Challenges for India in Field Work Practice
2. Students Perspective on Field Work and Its Emerging Trends Today
3. Educators Perspective on Field Work and Its Emerging Trends Today

### **Unit- III**

1. Record Writing : Purpose and Importance
2. Record Writing : Different Styles
3. Record Writing : Orientation and Concurrent Field Work Report Writing
4. Field Work Record Writing with Individual, Group and Community

### **Unit- IV**

1. Rapport Building, Observation and Analysis
  2. Public Relation and Advocacy
  3. Lobbying and Networking
  4. Use of Programme Media and Mass Media
-





***Key Word: Field Work, Record Writing, Programme Media and Advocacy***

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- **Level: Semester - I**
- **Course: Major-2**
- **Title of the Paper: Foundations of Social Work**
- **Marks/ Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>• To understand history and evolution of social work profession, both in India and the West</li><li>• To develop in sights in to the origin and development of ideologies and approaches to social change</li><li>• To develop Skills to understand contemporary reality in its historical context</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Assignment</li><li>• Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>• Able to understand social work as a profession</li><li>• Able to understand various ideologies of social work</li><li>• Able to demonstrate awareness of values and ethics of the social work profession.</li></ul>	<ul style="list-style-type: none"><li>➤ Semester end examination:50marks</li><li>➤ Internal Assessment:50marks</li></ul>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે ધરાવેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ ગણક જોવાઈ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યાદરૂપે પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## Course Outline

### **Unit-I: An Introduction to Social Work**

1. Social Work: Concept, Meaning, Definition and Objectives
2. Social Work: Nature, Scope and Functions
3. Emergence of Social Work: UK, USA, India
4. Development of Social Work Education in India

### **Unit-II: Values and Ethics in Social Work Practice**

1. Assumptions and Values of the Social Work
2. Codes of Ethics
3. Principles of Social Work
4. Social Work and its Relation to Human Rights and Social Justice

### **Unit-III: Social Work Profession in India**

1. Profession: Meaning Definition and Attributes
2. Professionalization of Social Work in India
3. Issues and Challenges before Social Work Profession
4. Status of Social Work Profession in India

### **UNIT-IV: Approaches and Ideologies**

1. Professional v/s Voluntary Approaches to Social Work
2. Ideology of Action Groups and Social Movements
3. Generalist Approach to Social Work Practice
4. Influence of Political Ideology on Social Welfare Policies and Programmes

***KeyWords: Social Work, Values and Ethics, Professional Attributes and Social Work Practice***

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- **Level: Semester - I**
- **Course: Minor – 1**
- **Title of the Paper: Areas of Social Work Practice- 1**
- **Marks/Credits: 100/4**

Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>• To understand fundamental concepts of family welfare, child welfare, youth welfare and elderly welfare</li><li>• To understand needs and problems of family, child, youth and elderly</li><li>• To know various institutional and non-institutional provisions related to family, child, youth and elderly</li><li>• To understand policy frame on family, child, youth and elderly and to practice social work intervention</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Assignment</li><li>• Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>• Able to gain opportunity in understanding contemporary fields of social work profession</li><li>• Able to influence to practice, analyze and evaluate social work interventions</li></ul>	<p>A. Semester end examination:50marks</p> <p>B. Internal Assessment:50Marks</p>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે નહીં ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. વિદ્યાર્થી મુજબ વિષય અત્યંત અસરકારક જાણાયેલો કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલો વિષય છે ? હા/ના
8. **Swayam** યાદરૂખે પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## Course Outline

### Unit-I: Family Welfare

1. Family: Concept, Meaning, Definition, Importance and Functions
2. Types of families: Joint, Extended, Nuclear, Single Parent and Female Headed
3. Family Welfare: Concept, Definition, Scope and Importance
4. Family Welfare Programmes in India; Problems in Contemporary Families; Family Crisis Intervention; Role of Social Worker in Family Counseling

### Unit-II: Child Welfare

1. Child: Concept and Definition and Stages of Childhood
2. Needs and Problems of Children; Types of Children
3. Personality Development: Role of Family, Peer Group, Neighborhood, School
4. Child Neglect and Abuse; Juvenile Delinquency-Causes and Effects; Role of Social Worker in Mitigating the Issues of Children; National Policy on Children

### Unit-III: Youth Welfare

1. Youth Welfare: Concept, Meaning, Definitions and Importance
2. Needs and Problems of Youth; Youth Unrest, Youth Conflict and Youth Crime
3. Profile of Youth in India; Youth Programmes and Services in India
4. National Youth Policy; Role of Social Worker in Mitigating the Issues of Youth

### Unit-IV: Elderly Welfare

1. Elderly: Concept, Meaning and Definition
2. Needs and Problems of Elderly
3. Profile of Elderly; Constitutional and Legislative Provisions for the Welfare of the Aged
4. Neglect and Elderly Abuse; Institutional and Non-institutional Services for the Elderly National Policy on Older People; Geriatric Social Work

***KeyWords: Family Welfare, Child Welfare, Youth Welfare and Elderly Welfare***

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  - TISS(1995),SpecialIssuesonFamily,IndianJournalofSocialWork,56(2)Mumbai
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- **Level: Semester - I**
- **Course: MID - 1**
- **Title of the Paper: Social Science Concepts and Social Work**
- **Marks/Credits: 100/4**

<b>Course Objectives</b>	<b>Teaching Learning Process</b>	<b>Learning Outcomes</b>	<b>Course Evaluation</b>
<ul style="list-style-type: none"><li>• To understand basic sociological concepts and notions of society</li><li>• To know the basic concepts of economics and structure of economy</li><li>• To understand the political framework for social welfare</li></ul>	<ul style="list-style-type: none"><li>• Lecture method</li><li>• Assignment</li><li>• Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>• Able to understand the basic sociological concepts and notions of society</li><li>• Able to know the basic concept of economics and structure of economy</li><li>• Able to explore the knowledge about political framework in the context of social welfare</li></ul>	<p>A. Semester end examination: 50marks</p> <p>B. Internal Assessment: 50marks</p>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે ધરાવેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ ગણક જોવાઈ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યાદરૂપે પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **CourseOutline**

### **Unit-1: Introduction to Sociological Concepts**

1. Society, Man and Society and its Relationships.
2. Caste, Class, Power and Authority.
3. Social Values, Norms, Customs, Mores and Culture.
4. Social Institutions: Family, Marriage and Religion.

### **Unit-2: Notions of Society**

1. Social Process: Concept, Importance and Types.
2. Social Change: Concept, Characteristics and Factors.
3. Social Control: Concept, Importance and Agencies.
4. Socialization: Concept, Importance and Agencies.

### **Unit-3: Basics of Economics**

1. Micro: Demand and Supply, Cost, Production, Revenue and Market.
2. Macro: National Income, Inflation, Money and Banking.
3. Public Finance: Public Revenue, Expenditure, Debt, and Budget.
4. Economic System: Capitalist, Socialist and Mixed.

### **Unit-4: Introduction to Political Concepts**

1. State: Origin, Concept and its Organs.
2. Concepts of Welfare State.
3. Constitution of India and its Salient Features.
4. Fundamental Rights, Directive Principles of State Policy.

***KeyWords:Society,SocialInstitution,Economic Systemand Welfare State***

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  - Bhusan, Vidya & Sachdeva, D.R. (2000) An Introduction to Sociology, Allahabad: Kitab Mahal
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- **Level: Semester - I**
- **Course: AEC-1**
- **Title of the Paper: English & Communication Skill - 1**
- **Marks/Credits: 50/2**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>• To develop communicative competence.</li><li>• To impart knowledge of the technicalities of proper pronunciation, structure, appropriate use and style of English Language.</li><li>• To develop English writing and speaking Skills.</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Assignment</li><li>• Individual and Group Presentation.</li></ul>	<ul style="list-style-type: none"><li>• Able to develop communicative competence.</li><li>• Able to understand the technicalities of properpronunciation, structure, appropriate use and style of English Language.</li><li>• Able to develop English writing and speaking Skills</li></ul>	<ul style="list-style-type: none"><li>• Semester end examination:25marks</li><li>• Internal Assessment : 25marks</li></ul>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ગુણો ધરાવેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત અભ્યાસ માટે જોડાવેલ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યાદગીર પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **Course Outline**

### **Unit– I: Communication and Grammar Skills**

1. Language and Communication
2. Parts of Speech
3. Use of Tense

### **Unit–II: English for special and technical purpose**

1. Formal Letters
2. Circular and Memos
3. Minutes of Meeting

### **Unit–III: Spoken English**

1. Public Speaking Skills and Etiquettes
2. Presentation Skills
3. Group Discussion

***KeyWords:CommunicationSkills,Grammar Skills,WritingSkillsandSpeakingSkills***

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## References:

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  - Ajmani, J. C. (2012), Good English: Getting it Right. New Delhi: Rupa Publications.
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  - Bovee, Courtland L., John V. Thill and Barbara E. Schatzman. (2010), Business Communication Today: Tenth Edition. New Jersey: Prentice Hall.
  - Brown, Michele and Gyles Brandreth. (1994), How to Interview and be Interviewed. London: Sheldon Press.
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  - Thill, John V. and Courtland L. Bovee, (2013), Excellence in Business Communication, 10th edition. Boston: Pearson.
  - Wren and Martin, (1998), English Grammar and Composition, S. Chand Publication, New Delhi
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- **Level: Semester - I**
- **Course: SEC – 1**
- **Title of the Paper: Yoga in Practice**
- **Marks/Credits: 50/2**

Objectives	Teaching Learning Process	Learning Outcomes	CourseEvaluation
<ul style="list-style-type: none"><li>• Understand the basic principles and practices of Yoga.</li><li>• Able to instruct the Yoga practices</li><li>• Understand and able to organize &amp;officiate yoga events</li><li>• Able to understand difference yoga</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Assignment</li><li>• Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>• To understand the basic principles Yoga.</li><li>• To be able to instruct the Yoga practices</li></ul>	Semester end examination: 25marks Internal Assessment: 25marks



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે ધરાવે છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ ગણક જોવાઈ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યાદરૂપે પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## Course Outline

### Unit-I Introduction

1. Meaning and definition, aims, objectives and importance of Yoga.

### Unit-II Practical

1. General warm-up
2. Body Composition (BMI) and Cardiovascular Assessment
3. Training and Assessment for Muscular Endurance, Muscular Strength, Flexibility, Cardio-respiratory Endurance, Body Composition

#### A. Basic Asanas & Surya Namaskara (as per the reference books)

1. Shithilikarana Vyayama (Dynamic)
2. Surya Namaskara
3. Standing & Sitting Asanas
4. Prone & Supine Asanas

#### B. Basic Pranayamas

1. Vibhagiyā Pranayama (Sectional breathing)
  2. Sukha Pranayama (Breath awareness)
  3. Kapalabhati/ Basthrika
  4. Anuloma Viloma /Nadi Shuddhi
  5. Bhramari & Cooling Pranayamas (Sithali/ Sithkari/ Sadantha)
-



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19. Officiating and Coaching, Dr.Anil Kumar Vanaik, 2017, Friends Publications(India), Ist Edition, Daryaganj, New Delhi
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- **Level: Semester - I**
- **Course: IKS– 1**
- **Title of the Paper: Social Reformers in India**
- **Marks/Credits: 50/2**

Objectives	Teaching learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>• To Understand Needs of Social Reforms in India.</li><li>• To Understand Role of Social Reformers in India.</li><li>• To understand about social changes due to social reformers.</li></ul>	<ul style="list-style-type: none"><li>• The course shall be taught through Lecture, Case Study, Group Discussion</li></ul>	<ul style="list-style-type: none"><li>• Earn Knowledge about Needs of Social Reforms in India.</li><li>• Acquiring knowledge about Role of Social Reformers in India.</li><li>• Get Knowledge about social changes due to social reformers</li></ul>	<p>Semester end examination: 25marks</p> <p>Internal Assessment: 25marks</p>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે ધરાવેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ ગણક જોવાઈ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **Course Outline**

### **Unit – I: Social Reformers - I**

Mahatma Gandhi

Dr. B. R. Ambedkar

Jyoti rao Phule

### **Unit – II: Social Reformers - II**

Rajaram Mohan Roy

Swami Vivekanand

Ishwar Chandra Vidhyasagar

### **Unit – II: Social Reformers - III**

VinobaBhave

DayanandSaraswati

Other Social Reformers

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  2. YogitaVashisht (2021) Famous Indian Social Reformers, K K Publications
  3. JugalKishor, P. C. Ray, R. K. Mandal, 2<sup>nd</sup> edition, The Pioneering Social Reformers of India, Century Publications
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### B.S.W. Semester – 2

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					IA	Exam	Total	
1	Major-3	Field Work Practice – 1	Orientation Visit (Minimum 20 visit)	Viva Voce	50	50	100	4
2	Major-4	Social Case Work	4	Theory	50	50	100	4
3	Minor-2	Areas of Social Work Practice – 2	4	Theory	50	50	100	4
4	MID – 2	Contemporary Social Problems and Concerns	4	Theory	50	50	100	4
5	AEC - 2	English & Communication Skill – 2	2	Theory	25	25	50	2
6	SEC-2	Social Work Practice and Media Information Literacy	2	Theory	25	25	50	2
7	VAC – 1	Sports and Fitness	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>



- **Level: Semester II**
- **Course: Major– 3**
- **Title of the Paper: Field Work Practice: 1**
- **Marks/Credits: 100/4**

Objectives	Expected Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>• To provide an exposure to and understanding about the various agency settings to the students</li><li>• To critically understand and appreciate Programmes and projects of governmental and non-governmental organizations.</li><li>• To understand the skilful application of programme media</li><li>• To develop Skills in record writing and use of supervision</li></ul>	<ul style="list-style-type: none"><li>• Able to understand Programmes and projects of governmental and non-governmental organizations and critically appraise them</li><li>• Able to understand role of professional Social Workers indifferent settings</li><li>• Able to understand programme media Skills in planning Social Work interventions</li><li>• Able to develop skills of writing record of the observation visits and engage in meaningful discussions during group interactions</li></ul>	<p>Total Marks:100</p> <p>Field work evaluation: 50 marks</p> <p>Field work viva voce: 100 marks</p>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે નહીં ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ ગણના કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** વિષય છે ? હા/ના
8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## Field Work Tasks/Activities

1. Observation Visits to the governmental or non-governmental organizations. At least 20 Agency Visits should be organized highlighting the role of Social Work Profession in the given area. Some of the Social Work areas where visits can be organized are:
    - ✓ Health Setting- Hospitals, Community health extension projects, Primary health centers, Psychiatric Departments, Clinics, and HIV Guidance Centers etc.
    - ✓ Educational Setting-Formal schools, non-formal/adult education centers, income generating skill development centers, vocational training facilities, etc.
    - ✓ Community Services - Skill development programme centers, vocational training centers, environment improvement centers, family service centers, Community development projects in urban and rural settings, etc.
    - ✓ Institutional and Non-institutional Services for Special Groups - the Differently abled, Mentally Challenged, Destitute, Migrants, Women, Street Children, Elderly, and Other Vulnerable Groups; Adoption Agencies, Child Rights Protection Facilities, Rehabilitation centers, Labour Welfare Centers/ workers education centers etc.
    - ✓ Criminal Justice System- Prisons/Jails, Courts, Police stations, and agencies under the Juvenile Justice Act.
    - ✓ Civic Administration Centres-Municipal Corporation, Wardoffices, Zila Parishad, Panchayat Samiti, Block Development Office, etc.
  2. Organize Programme Media classes for students which are as follows:
    - ✓ Art and Craft(Best out of waste)
    - ✓ Music (Vocal and Instrumental, folk and Community Singing)
    - ✓ Group Games (Indoor and Outdoor)
    - ✓ Street Theatre
  3. Group Conference with field work supervisor after observation visits
  4. Report Writing
-



- **Level: Semester - II**
- **Course: Major -4**
- **Title of the Paper: Social Case Work**
- **Marks/Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>• To understand the individual, family and their problems and the social contextual factors affecting them</li><li>• To understand Social Casework as a method of Social Work practice</li><li>• To gain knowledge about the basic concepts, tools, techniques, processes and Skills of working with individuals</li><li>• To develop an understanding of application of case work in diverse settings</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Assignment</li><li>• Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>• Able to demonstrate familiarity with Case work processes, tools and techniques and the application in Professional Social Work Practice.</li><li>• Able to develop skills of Observation, Listening, Interview in and Home Visits, Support Building, Resource Mobilization and Recording.</li></ul>	<p>A. Semester end examination:50 marks</p> <p>B. Internal Assessment:50 marks</p>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે ધરેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ ગણક જોવાઈ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યાદરૂપે પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **Course Outline**

### **Unit I: Introduction to Social Casework**

1. Social Casework: Concept, Nature, Scope, Objectives and Importance
2. Historical Development of Social Casework
3. Components of Social Casework(Person, Place, Problem and Process)
4. Principles of Social Casework

### **Unit II: Understanding Individuals and Problems**

1. Individual: Nature and Needs
2. Problems Faced by Individuals and Families
3. Concept of Social Role, Functioning and Coping
4. Casework Practice in different settings: Medical, School, Elderly care Homes, Correctional, and Rehabilitation Centers.

### **Unit III: Tools, Techniques and Skills of Social Casework**

1. Casework Relationship, Use of Authority and Advocacy
2. Communication: Observation, Listening, Interviewing and Home Visits
3. Rapport Building and Resource Mobilization
4. Recording in Casework

### **Unit IV: Approaches and Process of Social Casework**

1. Task Centered Approach
  2. Social Psychological Approach
  3. Problem Solving Approach and Integrated approach
  4. Phases of Casework Process: Study, Assessment, Intervention, Termination, Evaluation and Follow-up
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***KeyWord: Social Casework, Skills in Social Casework, Process and Approaches***

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- **Level: Semester - II**
- **Course: Minor– 2**
- **Title of the Paper: Areas of Social Work Practice -2**
- **Marks/ Credits: 100/4**

<b>Course Objectives</b>	<b>Teaching Learning Pedagogy</b>	<b>Learning Outcomes</b>	<b>Course Evaluation</b>
<ul style="list-style-type: none"><li>• To develop understanding of different are as of social work practice like correctional social work, medical, psychiatric and school social work</li><li>• To gain knowledge about the community and ecological development</li><li>• To understand the role and functions of social workers in different settings</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Assignment</li><li>• Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>• Able to develop understanding of different are as of social work practice like correctional social work, medical, psychiatric and school social work</li><li>• Able to know about the community and ecological development</li><li>• Able to understand the role and functions of social workers in different settings</li></ul>	<p>A. Semester end examination: 50marks</p> <p>B. Internal Assessment:50marks</p>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે ધરેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ ગણક જોવાઈ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યાદરૂપે પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **CourseOutline**

### **Unit-1: Industrial and Correctional SocialWork**

1. Organized and Unorganized Labour: Concept, Definition, Characteristics and Issues
2. Concept of Labour Welfare, Industrial Relations and Human Resource Management
3. Correctional Social Work: Concept, Definition, Characteristics and Problems
4. Social Work Practice in Correctional Institutions

### **Unit-2: Community and Ecological Development**

1. Community Development: Concept and Evolution
2. Rural and Urban Community Development Programmes and 73<sup>rd</sup> and 74<sup>th</sup> Amendment
3. Ecology and Development: Concept and Inter linkages
4. Stakeholders Participation in Environmental Conservation

### **Unit-3: Medical, Psychiatric and School Social Work**

1. Medical and Psychiatric Social Work: Concept, Meaning, Definitions and Scope
2. Role and Functions of Medical and Psychiatric Social Workers
3. School Social Work :Concept, Need and Challenges
4. Right to Education, Sarva Shiksha Abhiyan and Non-formal Education

### **Unit-4: Gender and Empowerment**

1. LGBTQ: Meaning, Characteristics and Challenges
  2. Advocacy, Legal Rights and Human Rights Campaign
  3. Women's Empowerment: Concept, Definition, and Current Status
  4. Policies and Programmes for Women's Empowerment
-



***Key Words: Industrial Social Work, Medical and Psychiatric Social Work, Gender and Empowerment***

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- **Level: Semester - II**
- **Course: MID - 2**
- **Title of the Paper: Contemporary Social Problems and Concerns**
- **Marks/Credits: 100/4**

CourseObjectives	Teaching Learning Process	Learning Outcomes	CourseEvaluation
<ul style="list-style-type: none"><li>• To understand the genesis and manifestation of social problems</li><li>• To understand preventive and remedial measures for contemporary social problems</li><li>• To understand the role of social work in addressing social problems</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Assignment</li><li>• Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>• Able to understand the genesis and manifestation of social problems</li><li>• Able to understand preventive and remedial measures for contemporary social problems</li><li>• Able to understand role of social work in addressing social problems</li></ul>	<p>A. Semester end examination: 50 Marks.</p> <p>B. Internal Assessment:50Marks</p>



1. **Course Outcomes** દરેક વિષયના શિક્ષાત્મક હેતુઓ કેટલા છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગલ થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં સ્તર કેટલા છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ કેટલા જોડાઈ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** કોઈ વિષય છે ? હા/ના
8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## Course Outline

### Unit-I: Understanding Social Problems

1. Social Problems: Concept, Definition and Characteristics
2. Contemporary Social Problems: Nature and Causative Factors
3. Major Theories of Social Problems: Social, Psychological and Economic
4. Implications of Social Problems and Social Disorganization: Individual, family and society

### Unit-II: Contemporary Social Problems-I

1. Alcoholism and Drug Addiction: Definition, Causes, Types and Impact
2. Alcoholism and Drug Addiction: Prevention, Remedy and Role of Social Workers
3. Terrorism and Extremism: Definition, types, causes, impact
4. Terrorism and Extremism: Prevention, Remedy and Role of Social Workers

### Unit-III: Contemporary Social Problems -II

1. Displacement and Migration: Definition, Causes, Types and Impact
2. Displacement and Migration: Prevention, Remedy and Role of Social Workers
3. Trafficking of Women and Children: Definition, Causes, Types and Impact
4. Trafficking of Women and Children: Prevention, Remedy and Role of Social Workers

### Unit-IV: Contemporary Social problems -III

1. Suicide :Definition, Causes, Types and Impact
2. Farmers and Student's Suicide: Prevention, Remedy and Role of Social Workers
3. Poverty and Unemployment: Definition, Causes, Types and Impact
4. Poverty and Unemployment: Prevention, Remedy and Role of SocialWorkers

**KeyWords:**Alcoholism,Terrorism,Migration,Trafficking,Suicide, Poverty andUnemployment

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## References:

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- **Level: Semester - I**
- **Course: AEC- 2**
- **Title of the Paper: English & Communication Skill - 2**
- **Marks/Credits: 50/2**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>• To develop communicative competence.</li><li>• To impart knowledge eof the technicalities of proper pronunciation, structure, appropriate use and style of English Language.</li><li>• To develop English writing and speaking Skills.</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Assignment</li><li>• Individual and Group Presentation.</li></ul>	<ul style="list-style-type: none"><li>• Able to develop communicative competence.</li><li>• Able to understand the technicalities of proper pronunciation, structure, appropriate use and style of English Language.</li><li>• Able to develop English writing and speaking Skills</li></ul>	<ul style="list-style-type: none"><li>• Semester end examination:25marks</li><li>• Internal Assessment : 25marks</li></ul>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ગુણો ધરાવેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત અભ્યાસ માટે જરૂરી કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** વિષયનું છે ? હા/ના
8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## Course Outline

### **Unit – I: Communication and Grammar Skills**

1. Kinds of Sentence
2. Voice Change
3. Modal Auxiliary

### **Unit– II: Writing Skills**

1. Business Letters
2. Report Writing
3. Application for Job

### **Unit–III: Soft Skills**

1. Body language
2. Proxemics
3. Paralanguage

***KeyWords: Communication Skills, Grammar Skills, Writing Skills and Speaking Skills***

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## References:

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- **Level: Semester - II**
- **Course: SEC– 2**
- **Title of the Paper: Social Work Practice and Media Information Literacy**
- **Marks/ Credits: 50/2**

<b>Course objectives</b>	<b>Teaching Learning Process</b>	<b>Learning Outcomes</b>	<b>Evaluation</b>
<ul style="list-style-type: none"><li>• To understand the elements, models and types of communication, media literacy, information literacy and digital literacy</li><li>• To describe the effect of media and information on the process of communication</li><li>• To understand competencies required by social workers for addressing social issues using media and information literacy</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Assignment</li><li>• Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>• Able to understand the concept, Importance and relevance of media and information literacy</li><li>• Able to understand social realities and issues from the lens of social media</li><li>• Able to explore the roles of media and other information providers</li><li>• Able to understand how knowledge of media and information literacy is helpful for social workers for critically attending social issues</li><li>• Able to develop and sharpen skills for using media, information and digital communication.</li></ul>	<ul style="list-style-type: none"><li>• Semester end examination: 25 marks</li><li>• Internal</li><li>• Assessment : 25 marks</li></ul>



1. **Course Outcomes** દરક વિષયનું શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલે છે કે ધરેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંગત આસપાસ ગણક જોવાઈ કરાયેલ છે ? હા/ના
7. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યાદરૂપે પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## Course Outline

### **Unit-I: Media and Information Literacy**

1. Media: Concept, Components and Importance
2. Information and Digital Literacy: Concept, Components and Importance
3. Forms of Media, Information and Digital Literacy: Print and Audio–visual
4. Similarities, Differences and Inter-linkage between Media, Information Literacy and Digital Literacy

### **Unit-II: Communication Tools**

1. Conventional Communication Tools in Prevention and Resolving Community Issues: Puppets, Songs, Folklore, Street Theatre, Posters, Logos and Exhibitions.
2. Contemporary Communication Tools: Facebook, Whatsapp, Blogs, Instagram and twitter
3. Information Education and Communication: Means and Importance
4. Documentation for Media: Need and styles

### **Unit-III: Communication and Social Work Practice**

1. Role of Media and Information in Perception Building of Social Issues
2. Use of Media, Information and Digital Literacy for Social Change
3. Competencies for Social Work Professionals for Using Media, Information and Digital Literacy
4. Communication in Social Work Practice: Agency Structure and Communication; Social Worker and the Communication System

***KeyWords:Communication,Media,InformationLiteracyandDigitalLiteracy***

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## References:

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- **Level: Semester - II**
- **Course: VAC – 1**
- **Title of the Paper: Sports & Fitness**
- **Marks/Credits: 50/2**

Course objectives	Teaching Learning Process	Learning Outcomes	Evaluation
<ul style="list-style-type: none"><li>• To Understand about Sports and Fitness</li><li>• To Understand about various sports</li><li>• To Understand Need, Importance and Principals about Sports and Fitness</li></ul>	<ul style="list-style-type: none"><li>• Practical</li><li>• Theories</li></ul>	<ul style="list-style-type: none"><li>• Able to Understand about Sports and Fitness</li><li>• Able to Understand about various sports</li><li>• Able to Understand Need, Importance and Principals about Sports and Fitness</li></ul> <div></div>	<ul style="list-style-type: none"><li>• Semester end examination: 25marks</li><li>• Internal Assessment : 25marks</li></ul>



1. **Course Outcomes** દરક વિષયનું શફઆતમ દશવલ છે ? હ/ન
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયલ છે ક નહ ? હ/ન
3. **Value added Courses Imparting Transferable and Life Skills** નું ઝણે ધરવલ છે ? હ/ન
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દયગા મર વિષય ંતગત આસ ગક જગવઈ કરયલ છે ? હ/ન
7. **New India Literacy Programme (NILP)** ફજબનું વિષય છે ? હ/ન
8. **Swayam** ળલરફોમ પરનું **MOOC** વિષય પર આધરત આ વિષય છે ? હ/ન



## **Course Outline**

### **Unit – I: Theory**

- Meaning, Definition and Concept of sports and fitness
- Objectives of Fitness and Recreation
- Importance, Purpose, Benefits of sports and fitness

### **Unit – II: Practical**

- General and Specific Warm up
  - Various Physical Activities
  - Training for Endurance, Speed, Strength, Agility, Flexibility etc
  - Traditional, Folk and Indigenous Games
  - Various Indoor Sports
-



## References

- Concentration and Meditation by swami SivanandaSaraswati
  - GherandaSamhita by Swami NiranjananadaSaraswat
  - How to Meditate: A Practical Guide to Making Friends with Your Mind by AniPemaChödrön
  - Meditation for Beginners – Jack Kornfield
  - DhyanSadhnakaSaralAbhyas (Meditation and Its Practice)by Swami Rama
  - JeevanJine Ki Kala by Osho
  - Dhyan Sutrabby Osho
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## **Examination Patterns for B.S.W. Semester – 1 TO 4**

**Total Marks: 50**

**Q. 1 Give the answer in descriptive. 10 Mark**

**OR**

**Q. 1 Give the answer in descriptive. 10 Mark**

**Q. 2 Give the answer in descriptive. 10 Mark**

**OR**

**Q. 2 Give the answer in descriptive. 10 Mark**

**Q. 3 Give the answer in descriptive. 10 Mark**

**OR**

**Q. 3 Give the answer in descriptive. 10 Mark**

**Q. 4 Give the answer in descriptive. 10 Mark**

**OR**

**Q. 4 Give the answer in descriptive. 10 Mark**

**Q. 5 Short notes (Attempt any two) 10 Mark**

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**Examination Patterns for B.S.W. Semester – 1 TO 4**

**Total Marks: 25**

**Q. 1 Give the answer in descriptive. 10 Mark**

**OR**

**Q. 1 Give the answer in descriptive. 10 Mark**

**Q. 2 Give the answer in descriptive. 10 Mark**

**OR**

**Q. 2 Give the answer in descriptive. 10 Mark**

**Q. 3 Short notes (Attempt any two) 05 Mark**

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## B.S.W. Semester – 2

### Vocational Course

1	UG Certificate	UG Certificate will be awarded when a student exits after completion of first year with 48 credits along with successful completion of vocational course of 4 credits on MOOC Course from SWAYAM Platform.
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- Students can earn extra credits through vocational courses from SWAYAM (<https://swayam.gov.in>).
- SWAYAM is a programme initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy.





- **Student can choose/select vocational course and earn 4 credit as per below list:**

1. CRM Domestic Voice ([https://onlinecourses.swayam2.ac.in/nos23\\_ge05/preview](https://onlinecourses.swayam2.ac.in/nos23_ge05/preview))
  2. Developing Soft Skills And Personality ([https://onlinecourses.nptel.ac.in/noc23\\_hs116/preview](https://onlinecourses.nptel.ac.in/noc23_hs116/preview))
  3. Soft Skill Development ([https://onlinecourses.nptel.ac.in/noc23\\_hs80/preview](https://onlinecourses.nptel.ac.in/noc23_hs80/preview))
  4. Soft Skills ([https://onlinecourses.nptel.ac.in/noc23\\_hs145/preview](https://onlinecourses.nptel.ac.in/noc23_hs145/preview))
  5. Educational Leadership ([https://onlinecourses.nptel.ac.in/noc23\\_hs143/preview](https://onlinecourses.nptel.ac.in/noc23_hs143/preview))
  6. Leadership and Team Effectiveness ([https://onlinecourses.nptel.ac.in/noc23\\_mg28/preview](https://onlinecourses.nptel.ac.in/noc23_mg28/preview))
  7. Leadership for India Inc: Practical Concepts and Constructs  
([https://onlinecourses.nptel.ac.in/noc23\\_mg26/preview](https://onlinecourses.nptel.ac.in/noc23_mg26/preview))
  8. Public Speaking ([https://onlinecourses.nptel.ac.in/noc23\\_hs151/preview](https://onlinecourses.nptel.ac.in/noc23_hs151/preview))
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### B.S.W. Semester – 3

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max.Marks			Credits
					CCE	SEE	Total	
1	Major-5	Field Work Practice–2 (Rural Field Work)	12 Hours Per week	VivaVoce	50	50	100	4
2	Major-6	Social Group Work	4	Theory	50	50	100	4
3	Major-7	Community Organization	4	Theory	50	50	100	4
4	MID-3	Psychology and Social Work	4	Theory	50	50	100	4
5	AEC- 3	Environmental Studies	2	Theory	25	25	50	2
6	SEC-3	Computer Application-1	2	Theory	25	25	50	2
7	IKS-2	Bharatya Nari Ratno	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>



**Level: Semester III**

**Course: Major - 5**

**Title of the Paper: Field Work Practice – 2 (Rural Area)**

**Marks/Credits: 100/4**

Objectives	Learning Outcomes	Course Evaluation:
<ul style="list-style-type: none"><li>- To understand the agency set up in relation to service delivery system.</li><li>- To develop an understanding of Community (structure, needs, self-help system, etc.).</li><li>- To develop capacity for planning, organizing, and implementing different programs for individuals and groups.</li><li>- To improve skills in communication and networking with other organizations. To develop skills in report writing and use of supervision</li></ul>	<ul style="list-style-type: none"><li>- Able to observe and analyze social realities.</li><li>- Able to understand the needs, problems, and programs for different target groups.</li><li>- Able to understand community as a social structure and power dynamics operating in a community setting.</li><li>- Able to imbibe the ethics and values of Social Work profession, including attributes for the same.</li><li>- Able to work with other organizations.</li></ul>	<ul style="list-style-type: none"><li>- Total Mark: 100</li><li>- External Viva Voce: 50 marks</li><li>- Internal mark: 50 marks</li></ul>
<p>Field Work Tasks/Activities:</p> <ul style="list-style-type: none"><li>- Familiarization with agency, its objectives, and programs.</li><li>- Familiarization with Community people and prepare Community profile.</li><li>- Explore and analyze the needs, problems, and resources of individuals, groups, and communities.</li><li>- Organize activities with groups of women, children, youth, and other population groups.</li><li>- Mobilize resources and develop a network with other institutions/organizations working in the neighboring areas.</li><li>- Understand the power structure of the surrounding area and of local Community leaders and stakeholders.</li></ul>		



**Level: Semester III**

**Course: Major – 6**

**Title of the Paper: Social Group Work**

**Marks/Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes:	Course Evaluation:
<ul style="list-style-type: none"><li>- To understand the nature and types of groups.</li><li>- To understand Social Group Work as a method of Social Work practice.</li><li>- To know the basic concepts, tools, techniques, processes, and skills of working with groups.</li><li>- To develop an understanding of the process of group development and group dynamics.</li><li>- To develop an understanding of the application of group work in diverse settings</li></ul>	<ul style="list-style-type: none"><li>- Lecture</li><li>- Assignment</li><li>- Individual and Group Presentation</li></ul>	<p>Able to demonstrate familiarity with Group Work processes, tools, and techniques and their application in Professional Social Work Practice.</p> <ul style="list-style-type: none"><li>- Able to develop skills of Facilitation, Analytical Thinking, Leadership Building, Programme Planning, Evaluation, and using Programme Media in groups.</li></ul>	<p>Total Mark: 100</p> <ul style="list-style-type: none"><li>- External Evaluation: 50 marks</li><li>- Internal Evaluation: 50 marks</li></ul>



1. **Course Outcomes** દરક વિષયની શરૂઆતમાં દર્શાવેલ છે ? હા/ના
6. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
7. **Value added Courses Imparting Transferable and Life Skills** ની ઝૂલ છે કે ધરેલ છે ? હા/ના
8. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐

**Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐

9. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐

6. દેશી મૂલ્યો વિષય યોગ્યતા આપે છે કે જોગવાઈ કરાયેલ છે ? હા/ના

8. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના

8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **Course Outline:**

### **Unit I: Introduction to Social Group Work**

- Social Groups: Meaning, Characteristics, and Importance.
- Types of Groups: Primary and Secondary, Open and Closed, Formal and Informal.
- Evolution of Social Group Work.
- Values of Social Group Work.

### **Unit II: Social Group Work and its Practice**

- Assumptions and Objectives of Social Group Work.
- Components of Social Group Work Practice.
- Application of Social Group Work with Different Groups: Children, Adolescents, Older Persons, Women, and Persons with Disability.
- Areas of Social Group Work Practice in Different Settings.

### **Unit III: Group Process and Dynamics**

- Stages of Group Development.
- Group Dynamics.
- Principles of Social Group Work.
- Social Group Work Process: Facilitation, Role of Group worker, Leadership, and Decision Making.

### **Unit IV: Skills and Techniques of Social Group Work Practice**

- Social Group Worker Skills
  - Programme Planning and Evaluation.
  - Use of Programme Media.
  - Group Discussion, Group Counselling, Group Decision Making, and Recording in Groupwork.
-

**Key Words:**

Social Group Work, Group Dynamics, Leadership Building, and Programme Planning.

**References:**

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- Phillips (1957) Essentials of Social Group Work Skills: New York: Association Press.
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- Wilson, G. and Ryland, G. (1949). Social Group Work Practice. Cambridge: Houghton.Mifflin Company.
- Dr. Ravi B. Dhanani (2016); Main Methods of Social Work, DNC Publication, Rajkot.



**Level: Semester III**

**Course: Major – 7**

**Title of the Paper: Community Organization**

**Marks/Credits: 100/4**

Objectives:	Teaching Learning Process	Learning Outcomes:	Course Evaluation:
<ul style="list-style-type: none"><li>- To understand the agency set up in relation to the service delivery system.</li><li>- To develop an understanding of Community (structure, needs, self-help system, etc.).</li><li>- To develop capacity for planning, organizing, and implementing different programs for individuals and groups.</li><li>- To improve skills in communication and networking with other organizations. To develop skills in report writing and use of supervision.</li></ul>	<ul style="list-style-type: none"><li>-Lecture</li><li>- Assignment</li><li>- Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>Able to demonstrate familiarity with community organization and social action as methods of social work profession.</li><li>- Able to develop skills of collecting and collating information to understand the community, its structure, and components.</li><li>- Able to gain experience and exposure to practice community organization and social action at micro and macro levels.</li><li>- Able to understand the relationship of community organization and social action with other methods of social work.</li></ul>	<ul style="list-style-type: none"><li>- Total Mark: 100</li><li>- External Evaluation: 50 marks</li><li>- Internal Evaluation: 50 marks</li></ul>





1. **Course Outcomes** દરક વિષયની શરૂઆતમાં દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નાં ટૂંકાં લેખેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐

**Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐

5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐

6. દેશીય મૂલ્યો વિષય ઐતિહાસિક આસપાસ ગાંધી જયંતી કરાયેલ છે ? હા/ના

9. **New India Literacy Programme (NILP)** પ્રજાનના વિષય છે ? હા/ના

8. **Swayam** યાદરૂપે પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **Course Outline:**

### **Unit I: Community**

- Community: Concept, Meaning, and Definition.
- Components and Characteristics of Community.
- Functions of Community.
- Major Forms of Community: Tribal, Rural, Urban - their Features and Differences.

### **Unit II: Community Organization - I**

- Community Organization: Concept, Meaning, Definition, and Scope.
- Models, Principles, and Process of Community organization.
- Community Organization and its relationship with other methods of Social Work.
- Role of Community organizer.

### **Unit III: Community Organization - II**

- Community Development - Definition and Concept.
- Community development projects in India
- Difference between community development and community organization

### **Unit IV: Community Organization – III**

- Use of community organization in social work.
- Planning for community organization.
- Survey, Study, Planning community work and public relation execution.
- Recording in Community organization.

Key Words: Community, Community Organization, Social Action and Social Movement.

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### **References:**

- Cox F (1987), Community Organisation, Michigan, FE Peacock Publishers
  - Gangrade K.D. (1971), Community Organisation in India, Bombay, Popular Prakashan
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  - Yadav C.P. (2007). Encyclopedia of social work and community organization. New Delhi: Anmol Publications Pvt.
  - Dr. Ravi B. Dhanani, (2016); Main Methods of Social Work, DNC Publication, Rajkot.
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**Level: Semester III**

**Course: MID – 3**

**Title of the Paper: Psychology and Social Work**

**Marks/ Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>- To understand psychological concepts and its relevance to Social Work.</li><li>- To understand the basic concepts and processes in social psychology and its relevance to Social Work.</li><li>- To understand determinants and processes of personality development</li></ul>	<p>Lecture</p> <p><b>Assignment</b></p> <p>Individual and Group Presentation</p>	<ul style="list-style-type: none"><li>- Able to understand psychological concepts and its relevance to Social Work.</li><li>- Able to understand the basic concepts and processes in social psychology and its relevance to Social Work.</li><li>- Able to understand determinants and processes of personality development.</li></ul>	<p>Total Mark: 100</p> <p>External Evaluation: 50 marks</p> <p>Internal Evaluation: 50 marks</p>



1. **Course Outcomes** દરેક વિષયના શિક્ષાત્મક દર્શાવેલ છે ? હા/ના
2. **Employability/Entrepreneurship/Skill Development** પર કબજો થયેલ છે કે નહીં ? હા/ના
3. **Value added Courses Imparting Transferable and Life Skills** નો ટૂંકો ધરેલ છે ? હા/ના
4. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
5. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય અંતર્ગત આસપાસ જોડાયેલ કરાયેલ છે ? હા/ના
10. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



### **Unit I: Introduction to Psychology**

- Psychology: Concept, Definition, Sectors,
- Relevance to Psychology and Sociology.
- Motivation: Concept, Factors affecting Motivation
- Emotion and Intelligence: Concept, Factors affecting Emotion and Intelligence

### **Unit II: Human Growth and Personality**

- Human Growth and Development: Meaning, Stages
- Personality: Concept, Determinants
- Psychoanalytic Theories of Personality: Freud, Carl Jung
- Behaviour and Humanistic Theories: B.F. Skinner, Carl Rogers

### **Unit III: Introduction to Social Psychology**

- Social Psychology: Concept, Definition, Relevance to Social Work
- Social Attitude : Meaning, Definition, Characteristics
- Leadership : Meaning, Definition, Concept
- Prejudices : Meaning, Definition, Concept

### **Unit IV: Mental Health**

- Mental Health : Meaning, Definition, Concept, Characteristics
- Risk Factors for Mental Health
- Suggestions for Personal Mental Health
- Role for Psychiatrist and social worker in Mental Health Care

Keywords:\*\* Psychology, Human Growth, Personality, Collective Behaviour

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### **References:**

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  - Baron, R.A., and Byron, D. (1998). Social Psychology. New Delhi: Prentice Hal.
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  - Hall, C.S., Lindzey, G., and Cambell J.B. (2004). Theories of Personalities. New York: Wiley M.
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**Level: Semester – III**

**Course: AEC – 3**

**Title of the Paper: Environmental Study**

**Marks/Credits: 50/2**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>- To understand the causes and consequences of environmental degradation.</li><li>- To understand the various theoretical and ideological perspectives on environmental issues.</li></ul>	<ul style="list-style-type: none"><li>- Lecture</li><li>- Assignment</li><li>- Individual and Group Presentation</li></ul>	<ul style="list-style-type: none"><li>- Able to understand various environmental issues.</li><li>- Able to understand strategies of managing environmental degradation</li></ul>	<ul style="list-style-type: none"><li>- Total Marks: 50</li><li>- External Evaluation: 25 marks</li><li>- Internal Evaluation: 25 marks</li></ul>





1. **Course Outcomes** દરક વિષયની શરૂઆતમાં દર્શાવેલ છે ? હા/ના
10. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
11. **Value added Courses Imparting Transferable and Life Skills** ની ઝૂલ છે કે ધરેલ છે ? હા/ના
12. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐

**Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐

13. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐

6. દેશી મૂલ્યો વિષય યોગ્યતા આપે છે કે જોગવાઈ કરાયેલ છે ? હા/ના

11. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના

8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **Course Outline**

### **Unit I: Environment - A Conceptual Framework**

- Environment: Concept and Definitions
- Environment: Scope and Importance
- Environmental Problems
- Causes and Impact of Environmental Degradation

### **Unit II: Environmental Issues**

- Environmental Justice: International Treaties and Environmental Laws
- Disaster: Concept and Types
- Ecosystem : Concept, Definitions, Importance
- Energy flow in the Ecosystem.

### **Unit III: People and Environment**

- Need for Public Awareness in Environmental Protection
- Environmental Movements
- Civil Society Organizations, Corporate Bodies, and Environmental Action
- Role of Social worker in Environment Protection

Key Words: Environment, Environmental Justice, Environmental Movements, Collective Actions

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  - Das, R. (1998). The Environment Divide: the Dilemma of Developing Countries. New Delhi: Indus.
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  - Gray, M., Coates, J., and Hetherington, T. (2012). Environmental Social Work. Routledge: New York.
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  - Zapf, M. K. (2009). Social Work and the Environment: Understanding People and Place. Toronto: Canadian Scholars' Press.
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**Level: Semester – III**

**Course: SEC – 3**

**Title of the Paper: Computer Application - 1**

**Marks/Credits: 50/2**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>- To know the fundamentals of computer technology.</li><li>- To implement computer technology and different aspects.</li><li>- To know and understand the increasing role of computer technology in the education world.</li></ul>	<ul style="list-style-type: none"><li>- Lecture</li><li>- Assignment</li><li>- Individual and Group Presentation</li><li>- Practical</li></ul>	<ul style="list-style-type: none"><li>- Able to know the fundamentals of computer technology.</li><li>- Able to implement computer technology and different aspects.</li><li>- Able to know and understand the increasing role of computer technology in the education world.</li></ul>	<ul style="list-style-type: none"><li>- Total Marks: 50</li><li>- External Evaluation: 25 marks</li><li>- Internal Evaluation: 25 marks</li></ul>



1. **Course Outcomes** દરક વિષયની શરૂઆતમાં દર્શાવેલ છે ? હા/ના
14. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
15. **Value added Courses Imparting Transferable and Life Skills** ની ઝૂલ છે કે ધરેલ છે ? હા/ના
16. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐

**Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐

17. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દેશી મૂલ્યો આપવામાં આવેલ છે કે નહીં ? હા/ના

12. **New India Literacy Programme (NILP)** ફાળવેલ છે કે નહીં ? હા/ના
8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## **Course Outline**

### **Unit I: Computer Basic**

- Definition of Computer
- Characteristics of Computer
- Generation of Computer
- Types of Computer

### **Unit II: Input and Output Devices**

- Keyboard, Mouse, Track Ball, Light Pen, Touch Screen (Both Input & Output), Web Camera, BCR, MICR, OCR, Joystick, Scanner, Voice Recognition Device, etc.
- Monitor, Printers, Plotters, Projectors, and Speakers, etc.

### **Unit III: MS WORD-2007 and MS EXCEL-2007**

- Working with Files and Working with Text Screen
  - Clipboard, Insert Picture, Border, Indent, Number, Bullets Spell Check, AutoCorrect, Check Word Count, Mail Merge
  - Concept of Cell, Worksheet & Workbook, Cell Formatting, Excel Operators, Types of Errors
  - Absolute and Relative Reference, Creation of Chart, Different types of Functions
  - Key Words: Computer, Computer Technology, Computer Devices, MS Word, MS Excel
-



## References

- Priti Sinha, Pradeep K., Sinha. (30 November 2004). Computer Fundamentals. BPB Publications.
  - Balagurusamy. Tata McGraw-Hill Publishing, 1990 - C (Computer program language).
  - Kurose, J.F. and K.W. Ross. (2003). Computer Networking: A Top Down Approach Featuring the Internet. Addison Wesley.
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**Level: Semester – III**

**Course: IKS – 2**

**Title of the Paper : Bharatya Nari Ratno**

**Marks/Credits: 50/2**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"><li>- To aware students about strong Indian women in different time.</li><li>- To set the role models for women empowerment.</li><li>- To provide knowledge about contribution of women jewels in different areas at different time.</li></ul>	<ul style="list-style-type: none"><li>- Lecture</li><li>- Assignment</li><li>- Individual and Group Presentation</li><li>- Practical</li></ul>	After studying this course student will develop sense of gender equality and recognize the contributions of various female in social, economic, religious and other areas of society.	<ul style="list-style-type: none"><li>- Total Marks: 50</li><li>- External Evaluation: 25 marks</li><li>- Internal Evaluation: 25 marks</li></ul>





1. **Course Outcomes** દરક વિષયની શફઆતમ દશવલ છે ? હ/ન
18. **Employability/Entrepreneurship/Skill Development** પર કલગત થયલ છે ક નહ ? હ/ન
19. **Value added Courses Imparting Transferable and Life Skills** ના ડાલ ધરવ છે ? હ/ન
20. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
21. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દથગ મર વિષય ંતગત આસ ગક જગવઈ કરયલ છે ? હ/ન
13. **New India Literacy Programme (NILP)** ફજબને વિષય છે ? હ/ન
8. **Swayam** ળલરફોમ પરન **MOOC** વિષય પર આધરત આ વિષય છે ? હ/ન



## **Course Outline**

### **Unit I: Women Jewels in Vedkaal , Ramayan and Mahabharat**

- Role of woman in Indian Culture,
- Detail Discussion on following Women jewels: Mahasati Ansuya, Shakuntala, Sita,
- Mandodari, Sati Swaha, Vidushi Gargi

### **Unit II: Women Jewels in Madyakaal and Arvachinkaal**

- Padmini , Sati Pingla, Ahalyabai Holkar, Bhagini Nivedita,
- Bharat ratna Priyadarshini, Lata Mangeshkar, Kiran Bedi, Mother Teresa, Savitribai Phule.

### **Unit III: Woman Jewels in different categories in Contemporary India**

- Sports: Maricom, P.T. Usha
  - Space: Sunita Williams, Kalpana Chawla
  - Social Service: Ila Bhatt,
  - Literature: Sudha Murthy, Amruta Pritam
-



### Reference Books

1. “Bharat na Nari Ratno”: Part 1,2,3 &4 – Shantilal Jani, Pravin Prakashan
  2. “Vishwaprasidha Mahilao” – Rajendra Dave, Pravin Prakashan
  3. Various e-resources as per teacher and learner convenience.
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**B.S.W. SEMESTER – 4**

<b>Sr. No.</b>	<b>Course Type</b>	<b>Title of the Paper</b>	<b>Instruction Hours per week</b>	<b>Exam Type</b>	<b>Max. Marks</b>			<b>Credits</b>
					<b>CCE</b>	<b>SEE</b>	<b>Total</b>	
1	Major-8	Field Work Practice – 3 (Rural Field Work)	12 Hours per week	Viva Voce	50	50	100	4
2	Major-9	Social Work Research	4	Theory	50	50	100	4
3	Major-10	Social Action & Welfare Administration	4	Theory	50	50	100	4
4	Minor - 3	Social Legislation in India	4	Theory	50	50	100	4
5	AEC - 4	Skill Development and Entrepreneurship	2	Theory	25	25	50	2
6	SEC- 4	Computer Application-2	2	Theory	25	25	50	2
7	VAC – 2	Swachh Bharat	2	Theory	25	25	50	2
							<b>550</b>	<b>22</b>



**Level: Semester - III**

**Course: Major - 5**

**Title of the Paper: Field Work Practice – 2 (Rural Area)**

**Marks/Credits: 100/4**

Objectives	Learning Outcomes	Course Evaluation
<ol style="list-style-type: none"><li>1. To understand the agency set up in relation to service delivery system</li><li>2. To develop an understanding of Community (structure, needs, self-help system etc.)</li><li>3. To develop capacity for planning organising and implementing different Programmes for individuals and group</li><li>4. To improve Skills in Communication and networking with other organizations</li><li>5. To develop Skills in report writing and use of supervision.</li></ol>	<ol style="list-style-type: none"><li>1. Able to observe and analyse social realities</li><li>2. Able to understand the needs, problems and Programmes for different target groups</li><li>3. Able to understand Community as social structure and power dynamics operating in Community setting</li><li>4. Able to imbibe the ethics and values of Social Work profession including attributes for the same</li><li>5. Able to network with other organizations.</li></ol>	Total Mark: 100 External Viva Voce: 50 mark Internal mark: 50 mark



#### **Field Work Tasks /activities**

1. Familiarization with agency, its objectives and Programmes.
2. Familiarization with Community people and prepare Community profile.
3. Explore and analyze the needs, problems and resources of individuals, groups and communities.
4. Organize activities with groups of women, children, youth and other population groups.
5. Mobilize resources and develop network with other institutions/organizations working in the neighboring areas.
6. Understand power structure of surrounding area and of local Community leaders and stakeholders.



**Level: Semester IV Course: Major – 9**

**Title of the Paper: Social Work Research/ Research**

**Marks/Credits: 100/4**

Objectives	Learning Outcomes	Teaching Learning Process	Course Evaluation
<ol style="list-style-type: none"><li>1. To gain understanding of nature and relevance of social science research and its application in the study of social phenomena</li><li>2. To learn steps and process of formulation of research design and carry out the same</li><li>3. To learn method of conducting a review of literature</li><li>4. To develop familiarity with qualitative and quantitative research methods</li><li>5. To learn how to prepare tools for collection of data</li><li>6. To learn process of data collection, organization, presentation, analysis and report writing</li></ol>	<ol style="list-style-type: none"><li>1. Able to demonstrate ability to be able to conduct research, and to do this with an understanding of the application of different methods and tools</li><li>2. Able to develop skills of data collection, organization, presentation, analysis and report writing</li></ol>	<ol style="list-style-type: none"><li>1. Lecture</li><li>2. Assignment</li><li>3. Individual and Group Presentation</li></ol>	<p>Total Mark: 100</p> <p>External Viva Voce: 50 mark</p> <p>Internal mark: 50 mark</p>



1. **Course Outcomes** દરક વિષયની શફઆતમ દશવલ છે ? હ/ન
22. **Employability/Entrepreneurship/Skill Development** પર કાગત થયલ છે ક નહ ? હ/ન
23. **Value added Courses Imparting Transferable and Life Skills** ની ઝણે ધરવલ છે ? હ/ન
24. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
25. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દયગા મર વિષય ંતગત આસ ગક જગવઈ કરયલ છે ? હ/ન
14. **New India Literacy Programme (NILP)** ફજબની વિષય છે ? હ/ન
8. **Swayam** ળલરફોમ પરન **MOOC** વિષય પર આધારત આ વિષય છે ? હ/ન





# Course Outline

## Unit I: Basic Concepts

1. Social Research: Concept, Definition and Scope
2. Social Work Research: Concept, Definition and Scope
3. Qualitative Research, Quantitative Research and Mixed Methods
4. Ethics of research

## Unit II: Social Work Research Methodology

1. Identification and Steps in Formulation of a Research Proposal
2. Review of Literature
3. Research Questions and Hypothesis, and Variables
4. Types of Research Designs: Exploratory, Descriptive, Experimental and Evaluative

## Unit III: Sampling Framework and Data Collection

1. Concept of Universe, Sample, Sampling Unit and Types of Sampling Frame-Probability and Non-Probability
2. Sources of Data: Primary and Secondary
3. Tools of Data Collection (Quantitative): Survey, Interview Schedule, Interview Guide, Questionnaire
4. Tools of Data Collection (Qualitative): Observation, In-depth Interview and Focus Group Discussion

## Unit IV: Data Processing and Basic Statistics

1. Processing and Presentation of Data
2. Use of Statistics: Measures of Central tendency
3. Measures of Dispersion: Range, Mean Deviation, Standard Deviation, Coefficient of Correlation
4. Analysis, Interpretation and Report Writing

**Key Words:** *Social Research, Social Work Research, Research Methodology and Collection and Processing of Data*

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# References:

- Black, J. and Champion, D. (1976). Methods and Issues in Social Research. New York,N.Y.: Wiley.
  - Bryman ,Alan (2016), Social Research Methods. 5<sup>th</sup> Edition. London: Oxford UniversityPress.
  - Cook, Thomas D Cook and Reichardt ,eds (1979). Qualitative and QuantitativeMethods in Evaluation Research. CA: Sage
  - Creswell, J W (1994). Research Design: Qualitative and Quantitative Approaches. CA:Sage Publications.
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  - Kothari, C. R.,(2004) , Research Methodology –Methods and Techniques, 2<sup>nd</sup> ed.,
  - Kumar, R., (2006), Research Methodology, 2nd ed., Pearson Education, New Delhi.
  - Laldas, D. K., (2000), Practice of Social Research, Rawat Publication, New AgeInternational (P) Ltd., New Delhi.
  - Neuman, W. L. (2014). Social Research Methods- Qualitative and QuantitativeApproach. 7<sup>th</sup> Edition. New Delhi: Pearson Education India
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**Level: Semester IV Course: Major – 10**

**Title of Paper: Social Action and Welfare Administration**

**Marks/Credits: 100/4**

<b>Course Objectives</b>	<b>Teaching Learning Process</b>	<b>Learning Outcomes</b>	<b>Course Evaluation</b>
<ol style="list-style-type: none"><li>1. To understand the fundamental concepts and components of social action and welfare administration</li><li>2. To understand the models of social action and welfare administration</li><li>3. To understand the relationship of welfare administration and social action with other methods of social work</li><li>4. To understand various social movements in India.</li></ol>	<ol style="list-style-type: none"><li>1. Lecture</li><li>2. Assignment</li><li>3. Individual and Group Presentation</li></ol>	<ol style="list-style-type: none"><li>1. Able to demonstrate familiarity with social action and welfare administration as methods of social work profession</li><li>2. Able to develop skills of collecting and collating information to understand social action and welfare administration structure and components.</li><li>3. Able to gain the experience and exposure to practice social action at micro and macro levels</li><li>4. Able to understand the relationship of welfare administration and social action with other methods of social work</li></ol>	<p>Total Mark: 100</p> <p>External Evaluation: 50 mark</p> <p>Internal Evaluation: 50 mark</p>



1. **Course Outcomes** દરેક વિષયની શરૂઆતમાં દર્શાવેલ છે ? હા/ના

26. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના

27. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલો ધરાવે છે ? હા/ના

28. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐

**Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐

29. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐

6. દરેક મહત્વ વિષય અંતર્ગત આસપાસ જોવાઈ કરાયેલ છે ? હા/ના

15. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના

8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



### **Unit I: Social Action**

1. Social Action: Concept, Meaning, Definition and Scope
2. Social Action Objectives and Social Action Methods
3. Principles and Strategies of Social Action
4. Models of Social Action

### **Unit II: Social Movements in India**

1. Social Movements: Concept, Meaning, Definition and Scope
2. Agrarian and Peasant Movements: Anthodia, Sarvodaya and Bhoodan
3. Environmental Movements: Narmada Bachao Andolan, Chipko, Silent Valley and Chilka Lake
4. Dalit movements, Women Movements, Bachpan Bachao Andolan

### **Unit III: Social Welfare Administration**

1. Meaning & Definition of Social Welfare Administration.
2. Scope and Objectives of Social Welfare Administration.
3. Principles of Social Welfare Administration.
4. Function of Social Administration Staff Development

### **Unit IV: Various Methods**

1. Use of relationship Worker relationship
2. Repo establishment, Interviewing
3. Home Visit Use of program and team working,
4. Recording Basic concept of report Writing.

***Key Words: Social Research, Social Work Research, Research Methodology and Collection and Processing of Data***

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## References:

- Dr. Ravi B. Dhanani, (2016); Main Methods of Social Work, DNC Publication, Rajkot.
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**Level: Semester: IV**

**Course: Minor – 3**

**Title of the Paper: Social Legislation in India**

**Marks/Credits: 100/4**

<b>Course Objectives</b>	<b>Teaching Learning Process</b>	<b>Learning Outcomes</b>	<b>Course Evaluation</b>
1. To study and understand legislative structure and frame  2. To study and understand the Process of making legislation  3. To study and understand social legislation in the context of Social Justice  4. To understand provisions of various social legislations in India	1. Lecture  2. Assignment Individual and Group  Presentation	1. Able to promote knowledge in understanding the cause and effect of discrimination and oppression  2. Able to prepare modules and strategies for advocacy to bring sustainable social change	Total Mark: 100  External Evaluation: 50 mark  Internal Evaluation: 50 mark



1. **Course Outcomes** દરક વિષયની શરૂઆતમાં દર્શાવેલ છે ? હા/ના

30. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના

31. **Value added Courses Imparting Transferable and Life Skills** ની ઝૂલ છે કે ધરાવેલ છે ? હા/ના

32. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐

**Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐

33. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐

6. દરેક વિષય અંતગત આસપાસ જોડાયેલ કરાયેલ છે ? હા/ના

16. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના

8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના





## Course Outline

### Unit I: Legislation

1. Legislation: Concept, Meaning and Definition
2. Functions of Legislation
3. Process of Making Legislation
4. Important Law Making Institutions in India

### Unit II: Social Legislation

1. Social Legislation: Concept, Meaning and Definition
2. Needs and Objectives of Social Legislation
3. Importance of Social Legislation in Welfare State; Legal-aid and Legal and Public Advocacy
4. Social Legislation as an Instrument of Social Change

### Unit III: Social Legislations in India

1. Salient Features of Dowry Prohibition Act (1961) and its Amendments; Salient Features of Protection of Women from Domestic Violence Act (2005);
2. Salient Features of Child Labour Prohibition and Regulation Act (1986) and its Amendments; Salient Features of Juvenile Justice Act (2015);
3. Laws Related to Marriage;
4. Salient Features of Right to Information Act (2005) and its Amendments.

### Unit IV: Constitution of India

1. History of Drafting of Indian Constitution
2. Preamble; Fundamental Rights and Duties; Directive Principles of State Policy
3. Salient Features of Indian Constitution
4. Important Constitutional Amendments in the Area of Social Welfare

***Key Words: Law Making Institutions, Legal Aid, Social Legislation and Constitutional Amendments***

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## References:

- Bakshi PM (2007), Constitution of India, Delhi: Universal Law Publishing House
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**Level: Semester IV**

**Course: AEC-2**

**Title of the Paper: Skill Development and Entrepreneurship**

**Marks/ Credits: 50/2**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
1. To develop basic understanding on Skill and Entrepreneurship 2. To develop understanding on the qualities and attributes of entrepreneurs 3. To understand abilities and Skills of successful entrepreneur	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Able to understand the basics of Entrepreneurial Skill 2. Able to understand the qualities and attributes of a successful entrepreneurs 3. Able to understand the abilities and Skills of successful entrepreneurs	Total Mark: 50  External Evaluation: 25 mark  Internal Evaluation: 25 mark



1. **Course Outcomes** દરક વિષયની શરૂઆતમાં દર્શાવેલ છે ? હા/ના
34. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના
35. **Value added Courses Imparting Transferable and Life Skills** ની ઝૂલ છે કે ધરેલ છે ? હા/ના
36. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
37. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દરેક વિષય યોગ્યતા અનુસાર કોઈક જોગવાઈ કરાયેલ છે ? હા/ના
17. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના
8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના



## Course Outline

### **Unit I: Skill Development in the Field of Entrepreneurship**

1. Introduction to Skill Development
2. Understanding Entrepreneurial Skills
3. Understanding the Functions of Skill Development Institutes
4. Entrepreneurship and Social Work

### **Unit II: Entrepreneurship: A Conceptual Framework**

1. Entrepreneurship: Concept, Definition, Scope and Purpose
2. Types and Approaches to Entrepreneurship
3. Importance of being an Entrepreneur
4. Entrepreneurial Qualities and Attributes

### **Unit III: Entrepreneurial Functions**

1. Functions of an Entrepreneur
2. Entrepreneurial Opportunities
3. Entrepreneurial Competencies
4. Entrepreneurial Motivation

### **Unit IV: Managing Start-Ups and Family Business**

1. Business Ideas, Methods of Generating Ideas, and Opportunity Recognition
2. Entrepreneurship Project Formulations
3. Resource Mobilizations and Financial Institutions
4. Success Stories

***Key Words: Entrepreneurship, Start-Ups, Resource Mobilisation and Financial Institutions***



## References:

- Carsrud, A. L., and Brannback, M. E. (2007). Entrepreneurship. Westport, Connecticut:Greenwood Publishing Group.
- Drucker, P. (2014). Innovation and Entrepreneurship. Routledge: New York.
- Hisrich, R. (2011). Entrepreneurship 6/E. New Delhi: Tata McGraw-Hill.
- Lussier, R. N., Corman, J., and Kimball, D. (2014). Entrepreneurial New Venture Skills.New York: Routledge.
- Nieuwenhuizen, C. (2009). Entrepreneurial Skills. Lansdowne, Cape Town: Juta andCompany Ltd.
- Pandya, R. (2016). Skill Development and Entrepreneurship in India. New Delhi: NewCentury Publications.
- Sharma, S. (2016). Entrepreneurship Development. New Delhi: PHI Learning Pvt. Ltd.
- Soota, A., and Gopalan, S. R. (2016). Entrepreneurship Simplified: From Idea to IPO. UK: Penguin.
- Vaidya, S. (2014). Developing Entrepreneurial Life Skills: Creating and Strengthening Entrepreneurial Culture in Indian Schools. New Delhi: Springer Science and Business Media.
- Valeri, A., Parton, B., and Robb, A. (2014). Entrepreneurship Education and Training Programs around the World: Dimensions for Success. Washington, DC: World Bank Publications.



**Level: Semester – IV**

**Course: SEC – 4**

**Title of the Paper: Computer Application – 2**

**Marks/ Credits: 50/2**

<b>Course Objectives</b>	<b>Teaching Learning Process</b>	<b>Learning Outcomes</b>	<b>Course Evaluation</b>
<ol style="list-style-type: none"><li>1. To know the fundamentals of the computer technology.</li><li>2. To implement the computer technology and different aspects.</li><li>3. To know and understand the increasing role of computer technology in the education world.</li></ol>	<ol style="list-style-type: none"><li>1. Lecture</li><li>2. Assignment</li><li>3. Individual and Group Presentation</li><li>4. Practical</li></ol>	<ol style="list-style-type: none"><li>1. Able to know the fundamentals of the computer technology.</li><li>2. Able to implement the computer technology and different aspects.</li><li>3. Able to know and understand the increasing role of computer technology in the education world.</li></ol>	<p>Total Mark: 50</p> <p>External Evaluation: 25 mark</p> <p>Internal Evaluation: 25 mark</p>



1. **Course Outcomes** દરેક વિષયની શરૂઆતમાં દર્શાવેલ છે ? હા/ના

38. **Employability/Entrepreneurship/Skill Development** પર કાગત થયેલ છે કે નહીં ? હા/ના

39. **Value added Courses Imparting Transferable and Life Skills** નાં ઝૂલો ધરાવે છે ? હા/ના

40. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐

**Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐

41. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐

6. દરેક મહત્વ વિષય અંતર્ગત આસપાસ જોવાઈ કરાયેલ છે ? હા/ના

18. **New India Literacy Programme (NILP)** ફાળવેલ વિષય છે ? હા/ના

8. **Swayam** યોજના પરના **MOOC** વિષય પર આધારિત આ વિષય છે ? હા/ના





## Course Outline

### Unit I: Memory

1. Types of Memory: RAM, ROM, PROM,
2. EPROM, EEPROM
3. Storage Devices: Floppy Disk, Hard Disk,
4. CD, DVD, Pen Drive

### Unit II: Internet

1. Internet Concept, History
2. Internet Services: E-mail, Chatting, Conferencing,
3. Types of Network, Internet Topology
4. Addressing: IP Address, DNS
5. Overview: WWW, Web Browser

### Unit III: Powerpoint & Access Database

1. Preparing Slides with animation
2. Interactive Slide Show
3. Introduction of Access Database
4. E.F. Code Rules
5. Creating forms & reports using the wizard

**Key Words:** *Computer, Computer Memory, Computer Internet, and Database And MS PowerPoin*

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## References:

- Priti Sinha, Pradeep K., Sinha | 30 November 2004 *Computer Fundamentals*. by BPB Publications.
  - Balagurusamy. Tata McGraw-Hill Publishing, 1990 - C (*Computer program language*)
  - Kurose, J.F. and K.W. Ross (2003) *Computer Networking: A Top Down Approach Featuring the Internet*, Addison Wesley
  - Tanenbaum, A.S. (2002) *Computer Networks*, Prentice Hall.
  - Mir, N.F. (2006) *Computer and Communication Networks*, Prentice Hall
  - Tanenbaum, Andrew S., 1944- *Computer networks* .
  - Tom Bunzel · Publisher: InformIT.com (2007) **Microsoft Office Reference Guide**
  - P. K. V. Lib ... Office ,. 1983. 163. 757. 16.407 Lunt, Hulen N ... *Microsoft Office for Windows 95*
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**Level: Semester – IV**

**Course: SEC – 4**

**Title of the Paper: Swachh Bharat**

**Marks/ Credits: 50/2**

Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
(1) To build values of cleanliness, hygiene and waste management in diverse socio-economic contexts. (2) To understand the developmental infrastructure and practices challenges with reference to sanitation. (3) To understand planning of social policy and programmes. (4) To use waste management techniques at community level. (5) To instill a sense of service towards society and the Nation..	1. Lecture 2. Assignment 3. Individual and Group Presentation Practical	1) Understanding the significance of the Swachh Bharat Abhiyan. (2) Ability to analyze and predict the sanitation challenges of India (3) Determine the link between sanitation and development. (4) Contribute to the Swachh Bharat Abhiyan through real time projects/fieldwork .	Total Mark: 50  External Evaluation: 25 mark  Internal Evaluation: 25 mark



1. **Course Outcomes** દરક વિષયની શફઆતમ દશવલ છે ? હ/ન
42. **Employability/Entrepreneurship/Skill Development** પર કલગત થયલ છે ક નહ ? હ/ન
43. **Value added Courses Imparting Transferable and Life Skills** ના ડા છે ધરવ છે ? હ/ન
44. **Major** ☐ **Minor** ☐ **Skill Enhancement Courses** ☐
- Ability Enhancement Courses** ☐ **Value Added Courses** ☐ **Exit/ Vocational Courses** ☐
45. **Holistic Education** ☐ **Multidisciplinary** ☐ **Interdisciplinary** ☐ **IKS** ☐
6. દયગ મર વિષય ંતગત આસ ગક જગવઈ કરયલ છે ? હ/ન
19. **New India Literacy Programme (NILP)** ફજબને વિષય છે ? હ/ન
8. **Swayam** ળલરફોમ પરન **MOOC** વિષય પર આધરત આ વિષય છે ? હ/ન



## **Unit 1: Introduction to Swachh Bharat Abhiyan**

- Gandhian philosophy of Cleanliness
- Swachh Bharat Abhiyan {SBA}
- Hygiene, Sanitation & Sustainable Waste Management
- Agencies and nodal Ministries for SBA
- Different phases of the SBA and its evaluation
- Citizens' Responsibilities: Role of Swacchagrahi

## **Unit 2 : Swachh Bharat: Rural and Urban Facets**

- Indicators for Swachh Bharat
- **Rural**
  - i. Sanitation coverage across households (2014 vs. 2022)
  - ii. Open Defecation Free (ODF) Villages: Parameters
  - iii. ODF plus model: Key indicators
- **Urban**
  - i. Sustainable sanitation
  - ii. Waste/water and solid waste management
  - iii. Garbage Free Cities

## **Unit 3: Prospects and Challenges**

- Attitudes and Perceptions
  - Operational and Financial issues
  - Monitoring & Supervision
  - Community Mobilization
-



### **Suggested Readings and References:**

- [https://swachh.bharatmission.gov.in/SBMCMS/writereaddata/Portal/1/1images/pdf/brochure/Greywater management. pdf'](https://swachh.bharatmission.gov.in/SBMCMS/writereaddata/Portal/1/1images/pdf/brochure/Greywater%20management.pdf)
- [https://swachhbharatmission.gov.in/SBMCMS/writereaddata/Portal/1/1images/pdf/brochure/PWMBS 28th June.pdf](https://swachhbharatmission.gov.in/SBMCMS/writereaddata/Portal/1/1images/pdf/brochure/PWMBS%2028th%20June.pdf)
- Gol {2020} . Swachh Bharat Mission (Gramin) Phase 2: Operational guidelines.Department of Drinking Water

વિષયનું નામ - SWACHH BHARAT VAC - CODE - 05

and Sanitation, Ministry of Jalshakti.

- MoHUA {2017} . Guidelines for Swachh Bharat Mission - Urban (PDF). Ministry of Housing and Urban Affairs, Government of India.

#### **Essential Readings :**

- "Swachh Bharat Mission - Gramin, Department of Drinking Water and Sanitation, Ministry of Jal Shakti"
- India 2021, Ministry of Information & Broadcasting
- <http://swachhbharatmission.gov.in/SBMCMS/swachhta-pakhwada.htm>
- [https://swachhbharatmission.gov.in/SBMCMS/about-us. htm](https://swachhbharatmission.gov.in/SBMCMS/about-us.htm)
- [https://www .commu nityledtota lsan itation.org/sites/commu nityledtota l sanitation. org / files /ODF \\_ verification \\_ checklist .pdf](https://www.communityledtotal sanitation.org/sites/communityledtotal sanitation.org/files/ODF_verification_checklist.pdf)
- [https://sbm.gov. in/phase2dash boa rd/Phaseii/Nation Dash boa rd.aspx](https://sbm.gov.in/phase2dashboard/PhaseII/NationDashboard.aspx)
- [https://www .niti.gov. in/sites/defa u lt/files/2019-08/Report%20of%20Su b-Group % 20 of % 20 Chief % 20 Ministers %20on%20Swachh%20%20Bharat%20Anhi yaan.pdf](https://www.niti.gov.in/sites/default/files/2019-08/Report%20of%20Sub-Group%20of%20Chief%20Ministers%20on%20Swachh%20%20Bharat%20Anhiyaan.pdf)